

## **Town of Brookfield – 2020 Board of Review**

The Board of Review will meet on the 2nd day of June, 2020 at 7:00p.m. at the Town Hall, 645 North Janacek Road, for the purpose of calling the Board of Review into session during the forty-five (45) day period beginning on the 4th Monday of April, pursuant to §70.47(1), Wis. Stats.

Due to the fact the assessment roll is not completed at this time, the Board of Review will be adjourned until the 3rd day of August, 2020, beginning at 6:00p.m.

Pursuant to §70.47(2), Wis. Stats.:

- No person will be allowed to appear before the Board of Review, to testify to the Board by telephone, or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to enter onto property to conduct an exterior view of such property being assessed.
- After the first meeting of the Board of Review and before the Board's final adjournment, no person who is scheduled to appear before the Board of Review may contact or provide information to a member of the Board about the person's objection, except at a session of the Board.
- No person may appear before the Board of Review, testify to the Board by telephone, or contest the amount of any assessment unless, at least 48 hours before the first meeting of the Board or at least 48 hours before the objection is heard if the objection is allowed under sub. (3)(a), that person provides to the clerk of the Board of Review notice as to whether the person will ask for removal under sub. (6m)(a), and if so, which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.
- When appearing before the Board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
- No person may appear before the Board of Review, testify to the Board by telephone, or object to a valuation – if that valuation was made by the assessor or the objector using the income method – unless the person supplies to the assessor all of the information about income and expenses, as specified in the manual under §73.03(2a), that the assessor requests. The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph, and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under §19.35(1).

Pursuant to §70.45, Wis. Stats, the assessment roll for the Year 2020 assessment will be open for examination starting on the 13th day of July, 2020, from 8:00a.m. to 4:30p.m., Monday through Friday.

Additionally, the assessor shall be available on the 13th day of July, 2020 at the Town Hall from 3:00p.m. to 5:00p.m.

Instructional material will be provided at the Open Book to persons who wish to object to valuations under §70.47, Wis. Stats.

Notice is hereby given this 18th day of May, 2020.

Elisa M Cappozzo, Town Clerk