

TOWN OF BROOKFIELD
TOWN BOARD
JANUARY 8, 2014

The regular meeting of the Town Board was held on Tuesday January 8, 2014 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:06 p.m. with the following people present: Supervisors: John Schatzman, Steve Kohlmann and Patrick Stroebel, Administrator Rick Czopp, Attorney James Hammes, Building Inspector Gary Lake, and the Town Clerk Jane Carlson to record the minutes. Excused absence Supervisor Dan Shea.

APPROVAL OF AGENDA

Supervisor Schatzman move to approve the agenda as presented, seconded by Supervisor Kohlmann, voted on, and carried unanimously.

APPROVAL OF MINUTES

Supervisor Schatzman moved to dispense with the reading of the minutes of the December 17, 2013 Town Board meeting and approve them as presented, seconded by Supervisor Kohlmann, voted on, carried unanimously.

PUBLIC COMMENT

None.

OLD BUSINESS

None.

NEW BUSINESS

a. **PICNIC PERMIT**

Supervisor Stroebel moved to approve a picnic permit for Irene Bridgeford/Carole Shiraga for Wisconsin JACL, on Sunday, August 3, 2014 from 9:30 a.m. until 5:00 p.m., at Marx Park, seconded by Supervisor Schatzman, voted on, carried unanimously.

b. **CO-OPERATIVE INTERGOVERNMENTAL AGREEMENT WITH WAUWATOSA**

Supervisor Stroebel moved to approve the Co-Operative Intergovernmental Agreement for Training Facilities and Services Relating to Fire/Rescue and Emergency Medical Services with City of Wauwatosa, seconded by Supervisor Schatzman, voted on, carried unanimously.

c. **TOWN DRAINAGE ISSUES**

Attorney Hammes explained that the subdivision plat was recorded in 1960 and on the face of the subdivision plat it simply says storm water drainage easement but does not say to whom it is granted or anything else. Typically today when plats are done there is something more detailed on them. It is presumed and fair to say that the easement was being granted in favor of the Town.

Administrator Czopp said that before anything can be done the Town is going to have a survey done to show exactly where the easement is.

Attorney Hammes said that the easement is at varying widths between the lots so the survey is to determine where the location is and once that is done then they can look at what has caused the problem.

Supervisor Kohlmann said that he understands that the property in the back had a fairly large tree that Wisconsin Energy came and cut down and piled the wood in the easement area. This in turn moved the water flow more towards the property where it is pooling.

Attorney Hammes said that from the plat you can not tell whether Wisconsin Electric has an easement there also for power transmission.

Administrator Czopp said that the first step to take is to get the survey to see if anything is encroaching in the easement.

e. **BARTENDER LICENSE**

Supervisor Stroebel to approve the bartender licenses for Michelle Liane Stienkeoway at Health Hut; Alicia Valentina Tamez at 7-Eleven on Bluemound, seconded by Supervisor Kohlmann, voted on, carried unanimously.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

a. **PLAN COMMISSION RECOMMENDATION**

1. **SET PUBLIC HEARING DATE**

Supervisor Schatzman moved to set January 28, 2014 as the Public Hearing date for a Conditional Use Permit for Office as a Principle Use in the M-2 General Manufacturing Zoning District, as provided by Section 17.05(8)(g) of the Town of Brookfield's Zoning Code, seconded by Supervisor Kohlmann, voted on carried unanimously.

2. **CONCEPTUAL AND FINAL APPROVAL OF SELF-STORAGE FACILITY 21200 AND 21300 DORAL ROAD**

Supervisor Kohlmann moved to follow the Plan Commission recommendation and grant Conceptual and Final Approval of a 93,465 square foot self-storage facility at 21200 and 21300 Doral Road, subject to all of the following conditions delineated by the Plan Commission:

1. Meet all Sanitary District No. 4 requirements regarding fire hydrant locations;
2. Landscape bond that ensures sufficient mature plantings, especially to shield view of fencing that surrounds property;
3. Lighting levels on pole mounts reduced to maximum of 250 watts;
4. Guaranteed closure of all monitoring wells on the properties, so the Town of Brookfield does not have to incur that expense in the future;
5. Complete prohibition of outdoor storage on the property;
6. Provide an easement to the Town on the corner of Doral Road and Watertown Road for the future placement of a monument style sign at a future date to be determined.
7. Town Fire Department approval of turning radius templates;
8. Subject to recommendations by the Town's engineering firm;
9. Approval of a Certified Survey Map combining the two parcels of land.

The motion was seconded by Supervisor Schatzman, voted on, carried unanimously.

3. **SET PUBLIC HEARING DATE**

Supervisor Schatzman moved to set January 28, 2014 as the Public Hearing date for the re-zoning of 19 acres of land on the southeast corner of Bluemound Road and Barker Road to the Planned Unit Development (PUD) Overlay Zoning District for, seconded by Supervisor Stroebel, voted on carried unanimously.

VOUCHERS

Supervisor Stroebel moved to approve the vouchers as presented in the amount of \$122,884.09, seconded by, Supervisor Kohlmann voted on, and carried unanimously.

Included in the approved vouchers were: \$9,960.00 to Ehlers & Associates for Marcus/Von Maur for financial services; \$9,295.04 to Strand Associates for engineering services; \$6,213.00 to Local Government Property for property insurance and \$4,815.58 Hopson Oil Co Inc for vehicle fuel; .

COMMUNICATIONS AND ANNOUNCEMENTS

Chairman Henderson requested that Inspector Gary Lake attend the county meeting on recycling January 27, 2014.

There being no further business Supervisor Stroebel moved to adjourn, seconded by Supervisor Kohlmann, voted on and carried unanimously. The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Jane F. Carlson, Town Clerk

CORRESPONDENCE
JANUARY 8, 2014

1. FOCUS No. 23, 24, 25 and 26
2. The Wisconsin Taxpayer Vol. 81, Number 10 (October 2013)
3. Wisconsin Towns Association letter RE: Urban Towns Committee membership (December 2013)
4. SEWRPC letter enclosing their *2012 Annual Report* (December 19, 2013)

January 3, 2014

MEETING NOTICE

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

WEDNESDAY, JANUARY 8, 2014

**IMMEDIATELY TOWN BOARD
FOLLOWING THE
SANITARY DISTRICT NO 4
MEETING**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business: None.
6. New Business:
 - a. Approve Picnic Permit for Irene Bridgeford/Carole Shiraga for Wisconsin JACL, on Sunday, August 3, 2014 from 9:30 a.m. until 5:00 p.m., at Marx Park.
 - b. Discussion and necessary action regarding Co-Operative Intergovernmental Agreement for Training Facilities and Services Relating to Fire/Rescue and Emergency Medical Services with City of Wauwatosa.
 - c. Discuss Town drainage issues.
 - d. Approve bartender licenses.
7. Department, Boards, Committee/Commission Reports/Recommendations:
 - a. Plan Commission Recommendations:
 1. To set a date for a Public Hearing for a Conditional Use Permit for Office as a Principle Use in the M-2 General Manufacturing Zoning District, as provided by Section 17.05(8)(g) of the Town of Brookfield's Zoning Code.
 2. For Final Approval of a 93,465 square foot self-storage facility at 21200 and 21300 Doral Road.
 3. To set a date for a Public Hearing for the re-zoning of 19 acres of land on the southeast corner of Bluemound Road and Barker Road to the Planned Unit Development (PUD) Overlay Zoning District.
8. Approval of Vouchers and Checks.
9. Communications and Announcements.
10. Adjournment.

Jane F. Carlson
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.