

TOWN OF BROOKFIELD
TOWN BOARD
JANUARY 17, 2017

The regular meeting of the Town Board was held on Tuesday January 17, 2017 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors: John Schatzman, Steve Kohlmann and Dan Shea, Administrator Rick Czopp, Attorney James Hammes, Building Inspector Gary Lake and the Town Clerk Jane Carlson to record the minutes. Supervisor Patrick Stroebel took part via telephone for the Closed Session.

APPROVAL OF AGENDA

Supervisor Kohlmann move to approve the agenda as presented, seconded by Supervisor Shea, voted on, and carried unanimously.

APPROVAL OF MINUTES

Supervisor Kohlmann moved to dispense with the reading of the minutes of the January 3, 2017 Town Board meeting and approve them as presented, seconded by Supervisor Schatzman, voted on, carried unanimously.

PUBLIC COMMENT

None.

OLD BUSINESS

- a. **STREET LIGHT AT WATERTOWN ROAD AND MARY LYNN DRIVE**
Chairman Henderson moved to table the street light at Watertown Road and Mary Lynn Drive to get information from the police department on the accidents or incidents at this location, seconded by Supervisor Shea, voted on carried unanimously.

NEW BUSINESS

- a. **RESOLUTION RECOGNIZING RETIRING POLICE SERGEANT**
Supervisor Shea moved to approve Resolution No 01-01-217 Recognizing the Retirement of Police Sergeant Terence D. Nordquist, seconded by Supervisor Schatzman, voted on carried unanimously.
- b. **BARTENDER LICENSE**
None.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

None.

VOUCHERS

Supervisor Shea moved to approve the vouchers in the amount of \$298,605.04, seconded by Supervisor Schatzman, voted on, carried unanimously.

Included in the approved vouchers were: \$164,720.00 to Bendlin Fire Equipment Co. Inc. for fire department equipment with grant reimbursement of \$156,484.00; \$14,796.78 to Strand associates for engineering services; \$12,767.00 to Baker Tilly Virchow Krause LLP for second installment

for software upgrade; \$12,555.00 to Cramer, Multhauf & Hammes for legal services; \$7,839.44 to Hopson Oil Co. Inc. for vehicle fuel; \$5,535.00 to Grota Appraisal for assessment services and \$4,532.25 to Quarles & Brady LLP for reimbursable Corners Project services.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached correspondence was review by the board with the following comments:

Clerk Carlson reported that the draw for the placement of candidates for Town Supervisor was done and the order in which the candidates' names will be on the ballot is first Steve Kohlmann, seconded Ryan R Stanelle and third Terry R Heidmann.

Chairman Henderson said to put the Resolution recognizing the retirement of a police department employee on the next agenda.

CLOSED SESSION (7:15 P.M.)

Supervisor Kohlmann moved to adjourn into CLOSED SESSION, according to Wis. Stat. §19.85(1)(e), for the purpose of considering applicants for the Administrator position, seconded by Supervisor Schatzman, voted on, carried unanimously.

OPEN SESSION (8:44 P.M.)

Supervisor Shea moved to adjourn into OPEN SESSION, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session, and to adjourn the meeting, seconded by Supervisor Kohlmann, voted on, carried unanimously.

No action resulting from the closed session.

There being no further business Supervisor Kohlmann moved to adjourn, seconded by Supervisor Schatzman, voted on and carried unanimously. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Jane F. Carlson
Town Clerk

CORRESPONDENCE

January 17, 2017

1. Focus 2016 No 26.
2. Handout on the Capitol Drive project.

January 13, 2017

**MEETING NOTICE
TOWN BOARD
TOWN OF BROOKFIELD, WISCONSIN**

The Town Board of the Town of Brookfield will hold its regular semi-monthly meeting of Utility Districts No 1, and Sanitary District No 4 and General Town Business will be held on **Tuesday, January 17, 2017** at **7:00 p.m.** in the meeting room of the Town of Brookfield Municipal Building located at 645 N. Janacek Road, Brookfield, Wisconsin.

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business:
 - a. Discussion and necessary action regarding. a street light at Watertown Rd and Mary Lynn Dr.
6. New Business:
 - a. Adopt a Resolution Recognizing the Retirement of Police Sergeant Terence D. Norquist.
 - b. Approve bartender licenses.
7. Department, Boards, Committee/Commission Reports/Recommendations: None.
8. Approval of Vouchers and Checks
9. Communications and Announcements.
10. Adjourn into **CLOSED SESSION**, according to Wis. Stat. §19.85(1)(e), for the purpose of considering applicants for the Administrator position.
11. Adjourn into **OPEN SESSION**, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session, and to adjourn the meeting.
12. Adjournment.

Jane F. Carlson, Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.