

Town of Brookfield

DEPARTMENT OF DEVELOPMENT SERVICES
GARY LAKE, ADMINISTRATOR

ARCHITECTURAL CONTROL COMMITTEE Staff Recommendations to the Plan Commission January 3, 2018

A meeting of the Architectural Control Committee of the Town of Brookfield was called to order by Chairman Dean Pearson at 6:00pm on Wednesday, January 3, 2018, at the Town of Brookfield Town Hall, 645 North Janacek Road, Brookfield, Wisconsin.

Also present at the meeting were Committee Member and Town Supervisor Steve Kohlmann and Members Carol Lena and Richard Diercksmeier, and Department of Development Services Administrator Gary Lake. Member PJ Burbach was absent.

1. **Confirmation of meeting notice**
Mr. Lake reported receipt from the Clerk's Office of confirmation that the meeting was noticed as required.
2. **Minutes**
A motion was made and seconded ((Kohlmann/ Pearson) to **approve** the minutes of the meeting of December 13, 2017 as presented.
The motion was voted on and carried unanimously.
3. **RE-1217-001 Robert Gould/ Bradford Companies/ IM Properties for approval of sign lighting fixtures for Sendiks at The Corners**
A motion was made and seconded (Diercksmeier/ Kohlmann) to **approve** the request noting a common concern with illumination levels and uniformity, respecting the petitioner's commitment to "make it right".
The motion was voted on and carried unanimously.
4. **RE-1217-003 Chris Nutini/ Kwik Trip for discussion and necessary action concerning underground tank replacement, canopy replacement a ground-mounted mechanical equipment screening enclosure for Kwik Trip at 21980 Watertown Road.**
A motion was made and seconded (Lena/ Kohlmann) to **approve** the request subject to re-siding the existing dumpster enclosure with materials to match that proposed for the mechanical equipment screening.
The motion was voted on and carried unanimously.
5. **S-0118-001 Cindy Bluske/ La Crosse Sign Group for approval of building mounted, structure-(fuel canopy)-mounted and free-stranding signage for Kwik Trip at 21980 Watertown Road.**
A motion was made and seconded (Lena/ Kohlmann) to **approve** the building and canopy mounted signage as submitted, and approve the panel replacements on the existing free-standing sign, subject to the inclusion of address numerals and landscaping, but without the electronic message board due to the moratorium currently in place.
The motion was voted on and carried unanimously.
6. **Adjourn**
A motion was made and seconded (Kohlmann/ Lena) to **adjourn** at 6:50pm.
The motion was voted on and carried unanimously.