

TOWN OF BROOKFIELD  
TOWN BOARD  
MARCH 6, 2018

The regular meeting of the Town Board was held on Tuesday, March 6, 2018 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairman Keith Henderson called the meeting to order at 7:00p.m. with the following people present: Supervisors John Schatzman, Steve Kohlmann, Ryan Stanelle, and Terry Heidmann; Town Administrator Tom Hagie; Town Attorney James Hammes; Building Inspector Gary Lake; and Town Clerk Elisa Cappozzo to record the minutes.

APPROVAL OF AGENDA

Supervisor Schatzman moved to approve the agenda as presented. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

APPROVAL OF MINUTES

Supervisor Schatzman moved to dispense with the reading of the minutes of the February 6, 2018 Town Board meeting and approve them as presented. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

Chairman Henderson requested a notation be made that the February 21, 2018 meeting was cancelled.

PUBLIC COMMENT

None.

OLD BUSINESS

None.

NEW BUSINESS

a. APPOINT ELECTION INSPECTOR

Supervisor Kohlmann moved to appoint Judith Cafmeyer as an Election Inspector. The motion was seconded by Supervisor Heidmann, was voted on, and carried unanimously.

b. BARTENDER LICENSES

Supervisor Stanelle moved to approve the bartender licenses for Rachael Hicks at Café Hollander; and Cara Grap, Ashley Woyahn, and David Starr at Grimaldi's Pizzeria. The motion was seconded by Supervisor Schatzman, was voted on, and carried unanimously.

c. APPROVE PICNIC LICENSES

Supervisor Kohlmann moved to approve the picnic licenses for Marx Park for the following: Kathy Stokke on 5/27/18; Denise DeDominces on 6/10/18; Ken Kreinbring on 7/14/18; JoAnn Eiring on 8/4/18; Carole Shiraga on 8/5/18; Barb Gehl on 8/10/18; Melaine Hackett on 8/11/18; and Roy & James Tonkovitz on 8/18/18. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

d. WE ENERGIES EASEMENT PROPOSAL AT WRAY PARK

Supervisor Heidmann moved to approve the Wray Park easement proposal for WE Energies, subject to inclusion of an access point for the Town. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

- e. **POPLAR CREEK CLUB ROADWAY ESCROW AGREEMENT**  
Supervisor Schatzman moved to approve the proposed Roadway escrow Agreement for Poplar Creek Club. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.
- f. **PROPOSED DRIVEWAY ACCESS TO BLUEMOUND ROAD FOR 19601 W BLUEMOUND RD**  
Chairman Henderson moved to direct Administrator Hagie to draft a letter to the DOT in support of a proposed driveway access on Bluemound Road for the property located at 19601 West Bluemound Road. The motion was seconded by Supervisor Schatzman, was voted on, and carried unanimously.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

PLAN COMMISSION RECOMMENDATIONS:

1. Conceptual Approval for commercial building at 595 N Janacek Road  
Supervisor Schatzman moved to grant Conceptual Approval for a 9,500-square foot commercial building on a currently undeveloped parcel located at 595 North Janacek Road. The motion was seconded by Supervisor Heidmann, was voted on, and carried unanimously.
2. Set a Public Hearing date to consider a 130-foot mobile communication tower at 17740 W Bluemound Rd  
Supervisor Schatzman moved to set a Public Hearing date of April 24, 2018 for consideration of a 130-foot mobile communication tower at 17740 West Bluemound Road. The motion was seconded by Supervisor Heidmann, was voted on, and carried unanimously.
3. Set a Public Hearing date to consider an amendment to Section 17.08 of the Zoning Code, pertaining to Electronic Message Boards  
Supervisor Schatzman moved to set a Public Hearing date of April 24, 2018, for consideration of an amendment to Section 17.08 of the Zoning Code, pertaining to digital message boards. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

VOUCHERS

Supervisor Schatzman moved to approve the vouchers dated 2/21/18 as presented in the amount of \$393,848.69. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

Included in the approved vouchers were: \$119,581.87 to Brookfield Convention & Visitors Bureau for 4<sup>th</sup> Quarter Room Tax; \$37,283.41 to Brookfield Corners, LLC for 4<sup>th</sup> Quarter Room Tax; and \$32,476.00 to The Horton Group for Workers Compensation Insurance premiums.

Supervisor Heidmann moved to approve the vouchers dated 3/6/18 as presented in the amount of \$366,779.65. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

Included in the approved vouchers were: \$6,200.00 to Elizabeth Gootjes for annual rent for the Water Tower, and \$250,104.78 to the City of Brookfield for 4<sup>th</sup> Quarter excess loading charges.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached correspondence was reviewed by the Town Board with no comments.

CLOSED SESSION (7:46 P.M.)

Supervisor Kohlmann moved to adjourn into CLOSED SESSION, according to Wis. Stat. §19.85(1)(e), to discuss contract negotiation and terms relating to proposed contract with Brookfield Convention and Visitors Bureau. The motion was seconded by Supervisor Schatzman, was voted on, and carried unanimously.

OPEN SESSION (8:50 P.M.)

Supervisor Kohlmann moved to adjourn into OPEN SESSION, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session, and to adjourn the meeting. The motion was seconded by Supervisor Heidmann, was voted on, and carried unanimously.

ADJOURN

There being no further business, Supervisor Schatzman moved to adjourn. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously. The meeting adjourned at 8:50p.m.

Respectfully submitted,

Elisa M. Cappozzo,  
Town Clerk