

TOWN OF BROOKFIELD  
TOWN BOARD  
APRIL 4, 2018

The regular meeting of the Town Board was held on Wednesday, April 4, 2018 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairman Keith Henderson called the meeting to order at 7:03p.m. with the following people present: Supervisors John Schatzman, Steve Kohlmann, Ryan Stanelle, and Terry Heidmann; Town Administrator Tom Hagie; Town Attorney James Hammes; Building Inspector Gary Lake; and Town Clerk Elisa Cappozzo to record the minutes.

**APPROVAL OF AGENDA**

Supervisor Schatzman moved to approve the agenda as presented. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

**APPROVAL OF MINUTES**

Supervisor Stanelle moved to dispense with the reading of the minutes of the March 20, 2018 Town Board meeting and approve them as presented. The motion was seconded by Supervisor Schatzman, was voted on, and carried unanimously.

**PUBLIC COMMENT**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

a. **BARTENDER LICENSES**

None.

b. **PICNIC LICENSE FOR VERHAGEN**

Supervisor Schatzman moved to approve the picnic license for Susan Verhagen for a family graduation party, on July 15, 2018, from 2:00p.m. until 9:00p.m., at Marx Park. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

c. **CLAIM FOR DAMAGES BY GONZALEZ**

Supervisor Schatzman moved to reject Mr. Gonzalez's claim, and direct the clerk to send a formal Notice of Disallowance to the claimant. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

d. **AUDIT REVIEW**

Paul Frantz, of Baker Tilly, briefly presented the financial highlights of the December 31, 2017 Audit Report. No action was taken.

**DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS**

a. **SANITARY DISTRICT NO. 4:**

Award bid for Well No. 3 Rehabilitation

Supervisor Stanelle moved to approve the bid for Well No. 3's rehabilitation to CTW Corporation in the amount of \$38,367.00. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

**b. PUBLIC WORKS/HIGHWAY DEPARTMENT:**

1. Award bid for 2018 Road Program

Supervisor Heidmann moved to approve the bid for the 2018 Road Program to Stark Pavement Corporation in the amount of \$353,272.56. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

2. Purchase Approval for Front-End Loader & Equipment

Supervisor Stanelle moved to approve the purchase of a Case 621G Wheel Loader from Miller-Bradford & Risberg, for an amount not to exceed 4 equal payments of \$39,806.99. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

**VOUCHERS**

Supervisor Schatzman moved to approve the vouchers as presented in the amount of \$95,344.81. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

Included in the approved vouchers were: \$1,380.00 to General Code for partial payment for recodification of ordinances; \$1,276.00 to American Litho for Spring Park & Rec booklet; and \$42,150.00 to Baker Tilly for annual audit work.

**COMMUNICATIONS AND ANNOUNCEMENTS**

The attached correspondence was reviewed by the Town Board with no comments.

**CLOSED SESSION (8:03 P.M.)**

Supervisor Schatzman moved to adjourn into **CLOSED SESSION**, according to Wis. Stat. §19.85(1)(e), to discuss negotiation and terms relating to acquisition of public right-of-way for the purpose of constructing a town road from the bridge across Poplar Creek to Janacek Court. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

**OPEN SESSION (8:59 P.M.)**

Supervisor Schatzman moved to adjourn into **OPEN SESSION**, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session, and to adjourn the meeting. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

**ADJOURN**

There being no further business, Supervisor Schatzman moved to adjourn. The motion was seconded by Supervisor Heidmann, was voted on, and carried unanimously. The meeting adjourned at 9:00p.m.

Respectfully submitted,

Elisa M. Cappozzo,  
Town Clerk