

TOWN OF BROOKFIELD  
JOINT COMMUNITY DEVELOPMENT AUTHORITY AND TOWN BOARD  
AUGUST 3, 2021

**A joint meeting of the Community Development and Redevelopment Authority and the Town Board was held on Tuesday August 3, 2021 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, Wisconsin.**

1) CALL TO ORDER

Town Chairman Keith Henderson called the meeting to order at 7:00p.m. with the following people present: Supervisors John Schatzman, Steve Kohlmann, Ryan Stanelle, and Michael Schmitt; CDA Commissioners Thomas Koplín, Richard Diercksmeier, and William Neville ; Town Administrator Tom Hagie; Town Attorney Michael Van Kleunen; and Town Clerk Veronica LaGuardia to record the minutes.  
CDA Commissioners Corey Eggers and John Foerster were absent and excused.

2) MEETING NOTICES

Clerk LaGuardia noted confirmation that the meeting agenda was noticed as required by law.

3) CLOSED SESSION (7:01P.M.)

Supervisor Kohlmann moved to adjourn into **CLOSED SESSION**, according to Wis. Stat. §19.85(1)(e) for conducting other specified public business regarding agreements and contract negotiations whenever competitive or bargaining reasons relating to the proposed development near the intersection of Janacek Road and Sommers Drive. The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously.

4) OPEN SESSION (8:14 P.M.)

Supervisor Kohlmann moved to adjourn into **OPEN SESSION**, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session, and to adjourn the meeting. The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously.

5) ADJOURN

There being no further business, Supervisor Kohlmann moved to adjourn. The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously. The meeting adjourned at 8:14 P.M.

**The regular meeting of the Town Board was held on Tuesday, August 3, 2021 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.**

1) CALL TO ORDER

Chairman Keith Henderson called the meeting to order at 8:18P.M. with the following people present: Supervisors Steve Kohlmann, Ryan Stanelle, John Schatzman, and Michael Schmitt; Town Administrator Tom Hagie; Town Attorney Michael Van Kleunen; and Town Clerk Veronica LaGuardia to record the minutes.

2) MEETING NOTICES

Clerk LaGuardia noted confirmation that the meeting agenda was noticed as required by law.

3) APPROVAL OF AGENDA

Supervisor Schatzman moved to approve the agenda as presented. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

4) APPROVAL OF MINUTES

Supervisor Stanelle moved to dispense with the reading of the minutes of the July 20, 2021 Town Board meeting and approve them as presented. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

5) CITIZEN COMMENTS

None.

6) OLD BUSINESS

a) APPROVAL OF PROPERTY TAX ASSESSMENT AND BILLING CONTRACT- WAUKESHA COUNTY

Supervisor Schatzman moved to approve the Property Tax Assessment and Billing Contract with Waukesha County. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

b) TOWN OF BROOKFIELD COMPREHENSIVE PLAN

Supervisor Stanelle moved to allow the Town the contract with SEH for the Town of Brookfield Comprehensive Plan. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

7) NEW BUSINESS

a) BARTENDER LICENSES

Supervisor Kohlmann moved to approve the Bartender Licenses as presented. The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously.

b) STATE STATUTES AND TOWN POLICY REGARDING BARTENDER LICENSES

Town Attorney Michael Van Kleunen reviewed State Statutes and Town policy regarding Bartender licenses and clarified the powers of the Town Board. No action was taken.

c) DENIED BARTENDER LICENSE APPEAL FOR CYNTHIA SCHIFERL

Supervisor Schatzman moved to deny the appeal of a Bartender License for Cynthia Schiferl. The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously.

8) DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS REPORTS/RECOMMENDATIONS

(1) SANITARY DISTRICT NO. 4

a) WELL 1 REPAIR UPDATE

Supervisor Schmitt moved to approve the Well 1 repair in the amount of \$53,030.00. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

(2) PLAN COMMISSION

a) PUBLIC HEARING DATE FOR 21725 & 21755 LONGVIEW DRIVE

Supervisor Schmitt moved to set a date for a Public Hearing on August 24<sup>th</sup> at 7:00PM for the review of a new multi-use building with a drive-thru at 21725 & 21755 Longview Drive. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

b) PUBLIC HEARING FOR 295 PARKLAWN COURT

Supervisor Kohlmann moved to set a date for a Public Hearing on August 24<sup>th</sup> at 7:00PM for the expansion of a daycare use at 295 Parklawn Court. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

c) DRIVE-THRU AT 585 N. BARKER ROAD

Supervisor Kohlmann moved to approve the request for a drive-thru, as recommended by the Plan Commission, at 585 N. Barker Road. The motion was seconded by Chairman Henderson, was voted on, and carried 4:1 with Supervisor Schmitt opposed.

9) VOUCHERS

Supervisor Kohlmann moved to approve the vouchers as presented in the amount of \$54,66,.50. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

10) COMMUNICATIONS AND ANNOUNCEMENTS

None.

11) CLOSED SESSION (9:28PM)

Supervisor Schatzman moved to adjourn to **CLOSED SESSION**, according to Wis. Stat. §19.85(1)(e) for conducting other specified public business regarding agreements and contract negotiations whenever competitive or bargaining reasons relating to the proposed development near the intersection of Bahcall Court and Doral Road.

12) OPEN SESSION (10:05PM)

Supervisor Schatzman moved to adjourn into **OPEN SESSION**, according to Wis. Stat. §19.85(2) for any necessary action resulting from the Closed session, and to adjourn the meeting. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

13) ADJOURN

There being no further business, Supervisor Kohlmann moved to adjourn. The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously. The meeting adjourned at 10:06PM.

Respectfully submitted,

Veronica LaGuardia Town Clerk