

TOWN OF BROOKFIELD
TOWN BOARD
JANUARY 4, 2022

The regular meeting of the Town Board was held on Tuesday January 4, 2022 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER

Chairman Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors Steve Kohlmann, Ryan Stanelle, Michael Schmitt, and John Schatzman; Town Administrator Tom Hagie to record minutes; and Town Attorney Michael Van Kleunen. Town Clerk Veronica LaGuardia was absent and excused.

2) MEETING NOTICES

Administrator Hagie confirmed that the meeting agenda was noticed as required by law.

3) APPROVAL OF AGENDA

Supervisor Schatzman moved to approve the agenda as presented. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

4) APPROVAL OF MINUTES

Supervisor Stanelle moved to dispense with the reading of the minutes of the December 21, 2021 Joint Town Board and Community Development Authority meeting and approve them with a correction to the building inspector name in attendance. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously.

Supervisor Stanelle moved to dispense with the reading of the minutes of the December 21, 2021 Regular Town Board meeting and approve them as presented. The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously.

5) CITIZEN COMMENTS

None.

6) OLD BUSINESS

None.

7) NEW BUSINESS

a) AN UPDATE BY DISCOVER BROOKFIELD ON THE TOWN'S TOURISM ENTITY.

Anna Matel Antoine provided a brief presentation regarding the Discover Brookfield's annual budget and up coming events.

b) DISCUSSION AND APPROVAL OF A CONTRACT WITH MASTERS BUILDING SOLUTIONS FOR THE REPLACEMENT OF A FURNACE AND ASSOCIATED APPURTENANCES IN THE FIRE DEPARTMENT.

Supervisor Schatzman moved to approve the Master Building Solution's proposal for the replacement of a furnace and associated appurtenances in the fire department in an amount not to exceed \$57,750. The motion was seconded by Supervisor Stanelle, was voted on, and carried unanimously.

c) DISCUSSION AND APPROVAL OF A RESOLUTION TO UPDATE TOWN OF BROOKFIELD'S POLLING LOCATIONS.

Supervisor Kohlmann moved to approve Resolution #2022-001 to update the Town of Brookfield polling locations as presented. The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously.

8) DEPARTMENT, BOARDS, COMMITTEE/COMMISSION REPORTS/RECOMMENDATIONS:

a) HIGHWAY DEPARTMENT:

i. DISCUSSION AND NECESSARY ACTION REGARDING THE PURCHASE OF AN MT6 TRACKLESS FROM MCQUEEN EQUIPMENT.

Supervisor Schmitt moved to approve the purchase of an MT6 Trackless and associated attachments from McQueen Equipment in the amount of \$103,930.00. The motion was seconded by Chairman Henderson, was voted on, and carried unanimously

b) PLANNING COMMISSION

i. DISCUSSION AND NECESSARY ACTION REGARDING THE APPROVAL OF A CONDITIONAL USE PERMIT FOR A DOG DAYCARE AND BOARDING FACILITY IN THE B-2 ZONING DISTRICT AT 19255 WEST BLUEMOUND ROAD.

Supervisor Kohlmann moved to approve the conditional use permit for a dog daycare and boarding facility in the B-2 zoning district at 19255 West Bluemound Road. The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously.

ii. DISCUSSION AND NECESSARY ACTION REGARDING GRANTING CONCEPTUAL AND FINAL APPROVAL OF SITE AND ARCHITECTURAL REVISIONS AT 19255 WEST BLUEMOUND ROAD.

Supervisor Stanelle moved to grant conceptual approval and table final approval to the January 18 Board meeting of site and architectural revisions at 19255 West Bluemound Road subject to the following:

- Developer provide indemnification of Town from possible future nitrate loading reduction requirements resulting from this site;
- Town engineer and Town departmental review and approval of stormwater controls and vehicular movements;
- The Developer address all conditions and comments of the Architectural Control Committee and Plan Commission;
- Building Inspector review necessity of dumpster enclosure;

The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously.

iii. DISCUSSION AND NECESSARY ACTION REGARDING GRANTING THE CONCEPTUAL APPROVAL FOR A 22,857 SQUARE FOOT ADDITION TO KHS AT 880 BAHCALL COURT, INCLUDING A REQUEST TO VACATE THE RIGHT-OF-WAY OF BAHCALL COURT.

Supervisor Stanelle moved to grant the conceptual approval for a 22,857 square foot addition to KHS at 880 Bahcall Court, including a request to vacate the right-of-way of Bahcall Court subject to the following:

- Developer consider stormwater quantity reduction for the project;
- Developer enter into a maintenance agreement for the remaining public right-of-way of Bachall Court;

The motion was seconded by Supervisor Schatzman, was voted on, and carried unanimously.

9) VOUCHERS

Supervisor Kohlmann moved to approve the vouchers and checks as presented in the amount of \$87,982.41. The motion was seconded by Supervisor Schmitt, was voted on, and carried unanimously.

10) COMMUNICATIONS AND ANNOUNCEMENTS

Administrator Hagie noted that there will be a primary election in February and as a result the February 15th Board meeting would need to be rescheduled.

11) ADJOURN

There being no further business, Supervisor Schmitt moved to adjourn. The motion was seconded by Supervisor Kohlmann, was voted on, and carried unanimously. The meeting adjourned at 8:51PM.

Respectfully submitted,

Veronica LaGuardia
Town Clerk