

# Town of Brookfield

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DEPARTMENT OF DEVELOPMENT SERVICES  
BRYCE HEMBROOK, TOWN PLANNER

## ARCHITECTURAL CONTROL COMMITTEE MINUTES MAY 11, 2022

A meeting of the Architectural Control Committee of the Town of Brookfield was called to order by Chairman Dean Pearson at 6:02pm on Wednesday, May 11, 2022, at the Town of Brookfield Town Hall, 645 North Janacek Road, Brookfield, Wisconsin.

Also present at the meeting were Town Supervisor Steve Kohlmann, and Members Richard Diercksmeier, Alan Lee, John Charlier, Town Planner Bryce Hembrook, Amy Barrows (assisting Town Planner) and applicants.

1. **Confirmation of meeting notice**  
Town Planner Hembrook reported receipt of verbal confirmation from the Clerk's Office that the meeting was noticed as required.
2. **Minutes.**  
A motion was made and seconded (Diercksmeier/Charlier) to approve the minutes as presented.  
The motion was voted on and carried. Chairman Pearson abstained.
3. **S-0511-01 Brittney Nelson, representing Elite Properties, is requesting approval of a freestanding monument sign, located at 700-720 Larry Court.** A motion was made and seconded (Lee/Diercksmeier) to **approve** the application as presented with exceptions to the landscaping bed requirement and allow 4 tenant panels on the sign.  
The motion was voted on and carried unanimously.
4. **S-0511-02 Poblocki Sign Company, representing Master Z's, is requesting approval of a wall mounted sign, located at 19355 West Bluemound Road.** A motion was made and seconded (Lee/Diercksmeier) to **approve** the application as presented. Supervisor Kohlmann stated that he wants town staff to address the existing pylon sign and to remove the sign, if possible.  
The motion was voted on and carried unanimously.
5. **S-0511-03 Jones Sign, representing Shake Shack, is requesting signage approval for a freestanding sign, directional signage, and a company logo flag, for the new drive-thru restaurant located at 585 North Barker Road.** A motion was made and seconded (Charlier/Kohlmann) to **approve** the application as presented with the condition that the sign company submits a detailed site plan, showing that the freestanding sign will meet setback and vision triangle requirements, to the Town Planner and the Committee's Chairman for final approval. The plans may be sent back to the Committee if the Chairman does not believe they meet the code requirements.  
The motion was voted on and carried unanimously.

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6. **S-0511-04**     **Eric Rohs (Sign Effectz, Inc.), representing Nova Medical Center, is requesting approval of two wall signs and a face change to an existing multi-tenant sign, located at 20611 Watertown Road.** A motion was made and seconded (Kohlmann/Diercksmeier) to **approve** the wall sign above the entrance, **deny** the larger wall sign, and **approve** the multi-tenant sign.

The motion was voted on and carried unanimously.

7.                    **Adjourn**

A motion was made and seconded (Kohlmann/Charlier) to **adjourn** at 6:52pm.

The motion was voted on and carried unanimously.