

TOWN OF BROOKFIELD
TOWN BOARD MINUTES
September 6, 2022

A joint meeting of the Town Board was held on Tuesday, September 6, 2022 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER

The Town Board meeting was called to order by Chairman Henderson at 7:00PM with the following people present: Town Chairman Keith Henderson; Supervisors Steve Kohlmann, Ryan Stanelle, Michael Schmitt, and John Schatzman; Town Administrator Tom Hagie; Town Attorney Michael Van Kleunen; and Interim Town Clerk Georgia Balcerowski.

2) MEETING NOTICES

Clerk Balcerowski confirmed that the meeting agenda was noticed as required by law.

3) APPROVAL OF AGENDA

Motion by Supervisor Schatzman to approve the agenda. Seconded by Supervisor Stanelle.
Motion Passed Unanimously

4) APPROVAL OF MINUTES

Motion by Supervisor Stanelle to approve the August 16, 2022 Town Board meeting minutes with the revisions as presented. Seconded by Supervisor Kohlmann.

Motion Passed Unanimously

Motion by Supervisor Stanelle to approve the August 18, 2022 Special Town Board meeting minutes with the revisions as presented. Seconded by Supervisor Schmitt.

Motion Passed Unanimously

5) CITIZEN COMMENTS

None.

6) OLD BUSINESS

None.

7) NEW BUSINESS

a) DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR CLASS "B" (BEER)

LICENSE: BEYOND THE BOARD LLC., D/B/A BEYOND THE BOARD, LOCATED AT 17800 W. BLUEMOUND RD., BROOKFIELD, WI. 53045 AGENT: ALEXANDER SHARP, 1612 VIRGINIA ST., RACINE, WI. 53405

Motion by Supervisor Kohlmann to approve the license as presented. Seconded by Supervisor Schmitt.

Motion Passed Unanimously

b) DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR CLASS "B" (BEER) AND

CLASS "C" (WINE) LICENSE: JTE CHICKEN BROOKFIELD, LLC., D/B/A HERE CHICKY CHICKY, LOCATED AT 20340 W. LORD ST., BROOKFIELD, WI. 53045, AGENT: KORI KONOPKA, 4148 NEWHALL RD., SHOREWOOD., WI. 53211

Motion by Supervisor Stanelle to approve the license as presented but contingent on the owner/agent providing a plan of operation to the Town Clerk's Office. Seconded by Supervisor Schmitt.

Motion Passed Unanimously

c) DISCUSSION AND POSSIBLE ACTION REGARDING UPDATES TO THE TOWN'S WARNING SYSTEM.

Motion by Supervisor Schmitt to approve the purchase for replacement in the amount of \$21,578.00. Seconded by Supervisor Kohlmann.

Motion Passed Unanimously

d) DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE APPROVAL FOR NEOLOGY THREE CAMERA MOBILE ALPR SYSTEM WITH FUNDING THROUGH THE DOA LE GRANT

Motion to approve the purchase as outlined by the Police Chief by Supervisor Kohlmann. Seconded by Supervisor Schmitt.

Motion Passed Unanimously

e) DISCUSSION AND POSSIBLE ACTION TO APPROVE THE APPOINTMENT OF JOHN MAROSE TO THE ZONING BOARD OF APPEALS WITH TERM EFFECTIVE IMMEDIATELY AND ENDING IN 2025.

Motion by Supervisor Kohlmann to approve the appointment as presented. Seconded by Supervisor Schmitt.

Motion Passed Unanimously

f) DISCUSSION AND POSSIBLE ACTION TO APPROVE A FEE SCHEDULE AMENDMENT FOR THE SIGN PERMIT FEE AS PRESENTED.

Motion by Supervisor Stanelle to approve the amendment of the Fee Schedule for the Sign Permit Fee to the cost of \$75.00. Seconded by Supervisor Schmitt.

Motion Passed Unanimously.

8) Department, Boards, Committee/Commission Reports/Recommendations:

a. Plan Commission

i. RECOMMENDATION TO SCHEDULE A PUBLIC HEARING FOR A ZONING CODE TEXT AMENDMENT TO SECTION 17.02(14)(G)1 RELATED TO ACCESSORY STRUCTURES ON SEPTEMBER 27, 2022

Motion by Supervisor Stanelle to set the public hearing date for September 27, 2022. Seconded by Supervisor Kohlmann.

Motion Passed Unanimously

ii. RECOMMENDATION TO SCHEDULE A PUBLIC HEARING FOR A ZONING CODE TEXT AMENDMENT TO SECTION 17.02(14)G)1 RELATED TO ACCESSORY STRUCTURES ON SEPTEMBER 27,2022

Motion by Supervisor Stanelle to set the public hearing date for September 27, 2022. Seconded by Supervisor Schatzman.

Motion Passed Unanimously

9) APPROVAL OF VOUCHERS AND CHECKS

Motion by Supervisor Schatzmann to approve the vouchers and checks as presented in the amount of \$210,181.24. Seconded by Supervisor Stanelle.

Motion Passed Unanimously.

10) COMMUNICATIONS AND ANNOUNCEMENTS

None.

11) ADJOURN

With no further business, motion by Supervisor Schmitt to adjourn at 8:14PM. Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

Respectfully submitted,
Georgia Balcerowski
Interim Town Clerk