

TOWN OF BROOKFIELD
TOWN BOARD MINUTES
October 4, 2022

A joint meeting of the Town Board was held on Tuesday, October 4, 2022 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER

The Town Board meeting was called to order by Chairman Henderson at 7:00PM with the following people present: Town Chairman Keith Henderson; Supervisors Steve Kohlmann, Ryan Stanelle, Michael Schmitt and John Schatzman; Town Administrator Tom Hagie; and Town Attorney Michael Van Kleunen

2) MEETING NOTICES

Town Administrator Tom Hagie confirmed that the meeting agenda was noticed as required by law.

3) APPROVAL OF AGENDA

Motion by Supervisor Schatzman to approve the agenda with the alteration of:

- Moving current item 6) b. before current item 6) a.
- Moving current item 8) to before current item 7)

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously

4) APPROVAL OF MINUTES

Motion by Supervisor Stanelle to approve the September 20, 2022 Town Board meeting with the update of the date in the header of pages 1 & 2. Seconded by Supervisor Kohlmann.

Motion Passed Unanimously

5) CITIZEN COMMENTS

None.

6) OLD BUSINESS

a) RECOMMENDATION TO APPROVE THE PLAN OF OPERATION FOR 20825 SWENSON DR., SUITE 150 TO ALLOW AN INDOOR SMALL ENGINE TESTING FACILITY LOCATED WITHIN AN OFFICE BUILDING

Motion by Chairman Henderson to approve the plan of operation for 20825 Swenson Dr., Suite 150 as presented subject to the following conditions:

- The facility will conduct periodic sound and exhaust testing
- Testing will not be conducted prior to 7AM and no later than 5PM
- A written guarantee that sound levels shall not exceed ambient noise levels at the property line as measured at the time of testing

Seconded by Supervisor Schmitt.

Motion Passed 3-2 with Supervisors Stanelle and Schatzman opposing.

b) DISCUSSION AND POSSIBLE ACTION REGARDING WRAY PARK IMPROVEMENTS

Motion to table by Supervisor Kohlmann. Seconded by Supervisor Schmitt.

Motion Passed Unanimously

7) DEPARTMENT, BOARDS, COMMITTEE/COMMISSION REPORTS/RECOMMENDATIONS:

a) PLAN COMMISSION

i. TOWN OF BROOKFIELD FOR A RECOMMENDATION OF APPROVAL FOR A ZONING CODE TEXT AMENDMENT TO SECTION 17.02(14)(g)1 RELATED TO ACCESSORY STRUCTURES WITH UPDATED LANGUAGE AS PRESENTED

Motion to table by Supervisor Kohlmann. Seconded by Supervisor Schmitt.

Motion Passed Unanimously

8) NEW BUSINESS

a) DISCUSSION AND POSSIBLE ACTION REGARDING AN AGREEMENT WITH WAUKESHA COUNTY RELATING TO THE COLLECTION OF TAX PAYMENTS

Motion to approve the agreement with Waukesha County for the collection of Tax Payments as presented by Supervisor Schmitt. Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

b) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 2022-006, A RESOLUTION TO ADOPT THE WAUKESHA COUNTY ALL HAZARD MITIGATION PLAN

Motion to approve Resolution 2022-006 by Supervisor Kohlmann. Seconded by Supervisor Schmitt.

Motion Passed Unanimously

c) DISCUSSION AND POSSIBLE ACTION REGARDING THE 2023 BUDGET

Motion to approve and to direct the Town Clerk to publish according to state statute by Supervisor Kohlmann. Seconded by Supervisor Schmitt.

Motion Passed Unanimously

d) DISCUSSION AND POSSIBLE ACTION REGARDING SETTING THE TRICK OR TREAT DATE FOR MONDAY, OCTOBER 31ST FROM 6PM-8PM

Motion to set the Trick or Treat date for Monday, October 31st from 6PM-8PM by Supervisor Kohlmann. Seconded by Supervisor Stanelle.

Motion Passed Unanimously.

9) APPROVAL OF VOUCHERS AND CHECKS

Motion by Supervisor Kohlmann to approve the vouchers and checks as presented in the amount of \$164,440.26. Seconded by Supervisor Schmitt.

Motion Passed Unanimously.

10) COMMUNICATIONS AND ANNOUNCEMENTS

None.

11) ADJOURN

With no further business, motion by Supervisor Stanelle to adjourn at 8:57PM. Seconded by Supervisor Schatzman.

Motion Passed Unanimously.

Respectfully submitted,
Georgia Balcerowski
Interim Town Clerk