

Town of Brookfield

DEPARTMENT OF DEVELOPMENT SERVICES
BRYCE HEMBROOK, TOWN PLANNER

ARCHITECTURAL CONTROL COMMITTEE MINUTES OCTOBER 12, 2022

A meeting of the Architectural Control Committee of the Town of Brookfield was called to order by Chairman Dean Pearson at 6:00pm on Wednesday, October 12, 2022, at the Town of Brookfield Town Hall, 645 North Janacek Road, Brookfield, Wisconsin. Also, present at the meeting were Members Alan Lee, John Charlier, and Richard Diercksmeier; Town Planner Bryce Hembrook, and applicants. Town Supervisor Steve Kohlmann and Member Matt Paris were absent.

1. **Confirmation of meeting notice**
Town Planner Hembrook reported receipt of verbal confirmation from the Clerk's Office that the meeting was noticed as required.
2. **Minutes.**
A motion was made and seconded (Charlier/Diercksmeier) to approve the September 14, 2022 minutes as presented.
The motion was voted on and carried unanimously.
3. **S-1022-01 Bryan Jones (Graphic House, Inc), representing Azara Smoke N Vape, is requesting review and approval of a window sign for the tenant at 18895 West Bluemound Road.** A motion was made and seconded (Charlier/Lee) to **approve** the sign permit application as presented.
The motion was voted on and carried unanimously.
4. **S-1022-02 Joan Graves (Graves Signs), representing AT&T, is requesting review and approval of two wall signs, located at 21755 Longview Drive.** A motion was made and seconded (Charlier/Diercksmeier) to **approve** the wall sign on the northern elevation and deny the wall sign on the western elevation. The applicant must submit an updated sign rendering indicating projected footcandles and address how they will reduce the sign illumination to meet town lighting standards.
The motion was voted on and carried unanimously.
5. **S-1022-03 Kelli Lax (Creative Sign Company), representing Firehouse Subs, is requesting review and approval of two wall signs and a face change to a tenant panel sign on an existing freestanding sign, located at 21481 E Moreland Boulevard.** A motion was made and seconded (Lee, Charlier) to approve the sign permit application as presented.
The motion was voted on and carried unanimously.
6. **S-1022-04 Ross Claiborne (Verdad Real Estate), representing Shake Shack, is requesting review and approval of a temporary fence scrim to advertise new business currently under construction.** A motion was made and seconded (Lee, Charlier) to approve the application on the condition that the applicant properly secures the fence and uses perforated material.
The motion was voted on and carried unanimously.

7.

Adjourn

A motion was made and seconded (Lee/Charlier) to **adjourn** at 6:39pm.

The motion was voted on and carried unanimously.