

TOWN OF BROOKFIELD
TOWN BOARD MINUTES
October 18, 2022

The regular meeting of the Town Board, Sanitary District No. 4, and Utility District No. 1 was held on Tuesday, October 18, 2022 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER

The Town Board meeting was called to order by Chairman Henderson at 7:00PM with the following people present: Town Chairman Keith Henderson; Supervisors Steve Kohlmann, Ryan Stanelle, and John Schatzman; Town Administrator Tom Hagie; Outgoing Interim Clerk Georgia Balcerowski and Incoming Clerk Donna Pulles. Excused were Michael Schmitt and Town Attorney Michael.

2) MEETING NOTICES

Interim Clerk Balcerowski confirmed that the meeting agenda was noticed as required by law.

3) APPROVAL OF AGENDA

Motion by Supervisor Kohlmann to approve the agenda.

Seconded by Supervisor Schatzman.

Motion Passed Unanimously

4) APPROVAL OF MINUTES

Motion by Supervisor Stanelle to approve the October 4, 2022 Town Board meeting as presented.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously

5) CITIZEN COMMENTS

Executive Director of Senior Taxi gave an update.

6) OLD BUSINESS

None.

7) NEW BUSINESS

a) DISCUSSION AND POSSIBLE ACTION TO APPOINT DONNA PULLES TO THE OFFICE OF TOWN CLERK EFFECTIVE OCTOBER 19TH.

Motion to approve by Supervisor Schatzman. Seconded by Supervisor Schmitt.

Motion Passed Unanimously.

b) DISCUSSION AND POSSIBLE ACTION TO APPOINT SCOTT HARTUNG TO THE OFFICE OF DPW SUPERVISOR EFFECTIVE OCTOBER 19TH 2022.

Motion to approve by Supervisor Kohlmann. Seconded by Supervisor Stanelle.

Motion Passed Unanimously.

c) DISCUSSION AND POSSIBLE ACTION REGARDING AN AGREEMENT BETWEEN THE TOWN OF BROOKFIELD AND ASSESSMENT TECHNOLOGIES OF WI FOR ASSESSOR SERVICES FROM 2023-2025.

Motion by Supervisor Kohlmann to table and direct the Town Administrator to obtain a secondary quote with the same scope of service and contract timeframe as outlined above.

Seconded by Supervisor Schatzman.

Motion Passed Unanimously.

d) DISCUSSION AND POSSIBLE ACTION REGARDING A LETTER OF ENGAGEMENT WITH BAKER TILLY FOR AUDIT SERVICES.

Motion by Supervisor Kohlmann to approve a letter of engagement with Baker Tilly for audit services as presented. Seconded by Supervisor Schatzman.

Motion Passed Unanimously.

e) DISCUSSION AND POSSIBLE ACTION TO APPROVE ACTION REGARDING A TEMPORARY "CLASS B" (WINE) APPLICATION FROM THE ELMBROOK EDUCATION FOUNDATION FOR AN EVENT TO BE HELD ON THURSDAY, OCTOBER 27TH 2022, "BOOS & GHOULS NIGHT OUT" AT THE CORNERS OF BROOKFIELD PLAZA.

Motion by Supervisor Schatzman to approve a temporary "class b" (wine) application from the Elmbrook Education Foundation for an event to be held on Thursday, October 27th 2022, "Boos & Ghouls night out" at the Corners of Brookfield Plaza. Motion seconded by Supervisor Stanelle.

Motion Passed Unanimously.

f) DISCUSSION AND POSSIBLE ACTION REGARDING A CLASS "B" AND CLASS "C" WINE LICENSE APPLICATION FOR SHAKE SHACK WISCONSIN LLC D/B/A SHAKE SHACK, LOCATED AT 585 N. BARKER RD., BROOKFIELD WI 53045. AGENT: ARI DOMNITZ, 1128 W. MONTCLAIRE AVE., GLENDALE WI 53217

Motion by Supervisor Stanelle to approve the Class "B" Beer and Class "C" Wine License to Shake Shack Wisconsin LLC. Located at 585 N. Barker Rd., Brookfield, WI. 53045 as presented, pending the Clerk's receipt of payment and a copy of the layout detailing POS and storage. Motion seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

g) DISCUSSION AND POSSIBLE ACTION TO ALLOW COMPONENT BREWING TO SELL/SERVE AS A SECONDARY LOCATION AT THE EBLE ICE ARENA PARKING LOT ON DECEMBER 30TH FROM 5:30PM – 9:30PM AND DECEMBER 31ST FROM 9:30AM – 5:30PM FOR THE ADULT NOVICE HOCKEY TOURNAMENT

Motion by Supervisor Kohlmann to approve the request by Component Brewing for the event as presented. Motion seconded by Supervisor Stanelle.

Motion Passed Unanimously.

8) APPROVAL OF VOUCHERS AND CHECKS

Motion by Supervisor Kohlmann to approve the vouchers and checks as presented in the amount of \$384,631.05. Seconded by Supervisor Schatzman.

Motion Passed Unanimously.

9) COMMUNICATIONS AND ANNOUNCEMENTS

None.

10) ADJOURN

With no further business, motion by Supervisor Kohlmann to adjourn at 7:27PM. Seconded by Supervisor Stanelle.

Motion Passed Unanimously.

A joint meeting of the Community Development and Town Board was held on Tuesday, October 18, 2022 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, Wisconsin.

1) CALL TO ORDER

Town Chairman Keith Henderson called the meeting to order at 7:30p.m. with the following people present: Supervisors John Schatzman, Steve Kohlmann, Ryan Stanelle, and Michael Schmitt; CDA Commissioners John Charlier, William Neville and Thomas Koplin; Town Administrator Tom Hagie;

2) MEETING NOTICES

Administrator Tom Hagie confirmed the meeting notice was noticed as required by law.

3) Adjourn into CLOSED SESSION, according to Wis. Stat. §19.85(1)(e) for conducting other specified public business regarding agreements and contract negotiations whenever competitive or bargaining reasons relating to: Negotiation for a Proposed Development for the south-east corner of Barker and Bluemound Rd. in the Town of Brookfield

Motion by Supervisor Kohlmann to adjourn into closed session at 7:34PM. Seconded by Supervisor Schatzman.

Motion Passed Unanimously.

4) Reconvene into OPEN SESSION, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session.

Motion by Supervisor Kohlmann to reconvene into open session at 10:06PM. Seconded by Board Member Koplin.

Motion Passed Unanimously.

5) ADJOURN

With no further business, motion by Board Member Neville to adjourn at 10:06PM. Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

Respectfully submitted,
Donna Pulles
Town Clerk