

TOWN OF BROOKFIELD
BUDGET PUBLIC HEARING
NOVEMBER 15, 2022

The Town of Brookfield Budget Public Hearing was held on Tuesday, November 15, 2022 in the Erich Gnant Room of the Town Hall, located at 645 North Janacek Road in Brookfield, Wisconsin.

Town Chairman Keith Henderson opened the Public Hearing at 7:00p.m. with the following people present: Supervisors John Schatzman, Steve Kohlmann, Michael Schmitt, and Ryan Stanelle; Town Administrator Tom Hagie; Town Attorney Michael Van Kleunen; Highway Superintendent Scott Hartung; Police Chief Chris Perket; Fire Chief Andy Smerz; Assistant Fire Chief Anthony D'Amico; Sanitary District Superintendent Tony Skof; Parks & Rec Director Chad Brown; Municipal Court Judge JoAnn Eiring; Town Clerk Donna Pulles to record the minutes; and the residents as listed on the attached sign-in sheet.

Clerk Pulles confirmed that the Public Hearing Notice was posted as required by law. Chairman Henderson led the audience in the Pledge of Allegiance.

MINUTES

Resident Anthony D'Amico moved to approve the minutes of the November 17, 2021 Budget Public Hearing and Special Town Meeting as presented. The motion was seconded by Resident Sue Kohlmann, a voice vote was taken, and the motion passed unanimously.

BUDGET PRESENTATION

Chairman Henderson said that he would turn the presentation over to Administrator Hagie.

Administrator Hagie introduced himself and said one of his responsibilities is preparation of the budget. The Town strives to be as efficient as possible with your tax dollars while providing the same or better services than our neighbors. He stated that the department heads have done a fantastic job this year staying within their budgets and finding ways to maximize savings. Mr. Hagie stated the Town's ability to increase the levy to support the Town's budgetary needs is severely limited the year because a minimal allowable increase from net new construction. While the 2022 budget did not include the use of fund balance, the 2023 budget proposes the use of \$197,000 of fund balance to meet next year's budget needs.

Administrator Hagie noted that in 2023, once again the bulk of our revenue comes from our property taxes and the second biggest source is the hotel tax. The bulk of expenditures at 67% is public safety, which is mainly the police and fire departments. General government makes up about 17% of the overall budget. This points to how efficient we are with the money we have, while providing as many services to the Town residents as we possibly can. For each tax dollar, the bulk goes to schools at over 53%, and only about 29% going to the Town.

Administrator Hagie presented information related to the Town's room tax revenue. He summarized that the Town has seen a decline in room tax dollars collected because of recent hotel closures. Mr. Hagie noted that the room tax revenues would return to previous levels in 2025 when hotels at the Corners and other planned developments were completed and open.

Administrator Hagie noted that the Town's Mill Rate increased 13 cents per thousand as compared to last year. This included an increase to the amount allocated to the General Fund for 2023. The Capital Equipment and Capital Improvement budgets were reduced during the budgeting process.

to offset this change. The proposed 2023 Budget results in a nominal increase to the Town residents.

The State calculated allowable municipal levy increase for 2022 based on the net new construction percentage, is 0.733%, or roughly \$32,000 Through our budget meetings and workshops, our goal was to maintain a status quo and an even levy. Considering the room tax loss and everything as a whole, the Board is recommending utilizing the full 0.74% (\$32,630) levy increase allowable by the State.

PUBLIC COMMENTS

Chairman Henderson asked for any public questions or comments. There were none.

There being no further comments or discussion, Chairman Henderson closed the Budget Public Hearing at 7:11p.m.

Respectfully submitted,

Tom Hagie
Town Administrator

DRAFT

**SPECIAL TOWN MEETING
NOVEMBER 15, 2022**

The Special Town Meeting was convened Tuesday, November 15, 2022 in the Erich Gnant Room of the Town Hall, located at 645 North Janacek Road in Brookfield, Wisconsin.

Immediately following the Budget Public Hearing, Town Chairman Keith Henderson opened the Special Town Meeting at 7:34p.m. with the following people present: Supervisors John Schatzman, Steve Kohlmann, Michael Schmitt and Ryan Stanelle; Town Administrator Tom Hagie; Town Attorney Michael Van Kleunen; and Town Clerk Donna Pulles to record the minutes.

Also present and in the audience were Highway Superintendent Scott Hartung; Police Chief Chris Perket; Fire Chief Andy Smerz; Assistant Fire Chief Anthony D'Amico; Sanitary District Superintendent Tony Skof; Parks & Rec Director Chad Brown; Municipal Court Judge JoAnn Eiring and the residents as listed on the attached sign-in sheet.

Clerk Pulles confirmed that the Special Town Meeting Notice was posted as required by law.

APPROVE THE TOTAL 2023 HIGHWAY EXPENDITURES PURSUANT TO SECTION 82.03(2)(a) WISCONSIN STATUTES

Resident Anthony D'Amico moved to approve the 2023 Highway expenditures in the amount of \$978,135, pursuant to Section 81.01(3) of Wisconsin Statutes. The motion was seconded by Resident Len Smeltzer, a voice vote was taken, and the motion carried unanimously.

ADOPT THE 2022 TOWN TAX LEVY TO BE PAID IN 2023, PURSUANT TO SECTION 60.10(1)(a) WISCONSIN STATUTES

Resident Anthony D'Amico moved to approve the 2022 tax levy of \$4,453,422.00 to be paid in the year 2023, pursuant to Section 60.10(1)(a) of Wisconsin Statutes. The motion was seconded by Resident Sharon Saxelby, a voice vote was taken, and the motion carried unanimously.

There being no further comment or discussion, Resident Anthony D'Amico moved to adjourn the meeting. The motion was seconded by Resident Sue Kohlmann, a voice vote was taken, and the motion carried unanimously. The Special Town Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Tom Hagie
Town Administrator

Town Clerk's Office | Town of Brookfield
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Phone: (262)796-3788 | Fax: (262)796-0339



November 10, 2022

**MEETING NOTICE - ADDENDUM
TOWN OF BROOKFIELD, WISCONSIN**

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

TUESDAY, NOVEMBER 15, 2022

7:00 P.M.

BUDGET PUBLIC HEARING

AGENDA:

1. Call to Order.
2. Meeting Notices
3. Pledge of Allegiance.
4. Minutes.
5. Presentation of 2023 budget by Chairman Henderson and Administrator Hagie.
6. Questions and comments regarding proposed budget.
****NOTE:** A sign-in sheet will be provided and those residents wishing to comment or discuss the budget should sign in when they enter the Town Hall. Comments should be limited to three minutes so that all residents will have an opportunity to comment and discuss the budget.
7. Adjourn.

TUESDAY, NOVEMBER 15, 2022

**IMMEDIATELY FOLLOWING
BUDGET PUBLIC HEARING**

**SPECIAL TOWN MEETING
OF THE ELECTORS**

AGENDA:

1. Call to Order.
2. Approve the total 2023 Highway expenditures pursuant to Section 82.03(2)(a) Wis. Stats.
3. Adopt the 2022 Town tax levy to be paid in 2023, pursuant to Section 60.10(1)(a) Wis Stats.
4. Adjourn Special Town Meeting.

TUESDAY, NOVEMBER 15, 2022

**IMMEDIATELY FOLLOWING
SPECIAL TOWN MEETING**

TOWN BOARD

AGENDA:

1. Call to Order
2. Approve the year 2023 budget.
3. Adopt resolution establishing the 2023 Stormwater Utility Charge.
4. Approval of Vouchers & Checks.
5. Communication and Announcements
6. Adjourn.

Donna Pulles
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above.