TOWN OF BROOKFIELD
TOWN BOARD MINUTES
DECEMBER 6, 2022

The regular meeting of the Town Board, Sanitary District No. 4, and Utility District No. 1 was held on Tuesday, December 6, 2022 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER.
   The Town Board meeting was called to order by Chairman Henderson at 7:00PM with the following people present: Town Chairman Keith Henderson; Supervisors Steve Kohlmann, Ryan Stanelle, John Schatzman and Michael Schmitt; Town Administrator Tom Hagie; Town Attorney Michael Van Kleunen.

2) MEETING NOTICES.
   Town Administrator Hagie confirmed that the meeting agenda was noticed as required by law.

3) APPROVAL OF AGENDA.
   Motion by Supervisor Schatzman to approve the agenda.
   Seconded by Supervisor Stanelle.
   Motion Passed Unanimously.

4) APPROVAL OF MINUTES.
   Motion by Supervisor Stanelle to approve the November 1, 2022 Town Board.
   Seconded by Supervisor Kohlmann.
   Motion Passed Unanimously.

   Motion by Supervisor Kohlmann to approve the November 1, 2022 Town Board with changes.
   Seconded by Supervisor Schmitt.
   Motion Passed Unanimously.

5) CITIZEN COMMENTS.
   Michael Drake, 980 Donna Vista Drive, requested a yield sign be installed at the corner of Dona Vista Drive and Cophenhill Drive.

6) OLD BUSINESS.
   a. Discussion and possible action regarding quotes for 2023-2025 assessment services.
      Motion by Supervisor Kohlmann to approve the Assessment Technologies of Wisconsin 2023-2025 contract for assessment services.
      Seconded by Supervisor Schatzman.
      Motion Passed Unanimously.

7) NEW BUSINESS.
   a. Discover Brookfield Quarterly Update.
      Tourism Director, Anna Antoine provided a summary of Discover Brookfield 2022 events and planned 2023 events.
      No Action.
   b. Discussion and possible action regarding WTA Town Advocacy Council Memebership.
      Motion by Supervisor Kohlmann to approve the 2020 Town Advocacy Council Membership in the amount of $1,620.
      Seconded by Supervisor Schatzman.
      Motion Passed Unanimously.

8) <u>DEPARTMENT, BOARDS, COMMITTEE/COMMISSION REPORTS/RECOMMENDATIONS:</u>
   a. Sanitary District No. 4
      i. <u>Discussion and possible action regarding utility release of rights for WisDOT</u>
          <u>USH 18 Project 2200-20-70</u>
          Motion by Chairman Henderson to approve the utility release of rights.
          Seconded by Supervisor Kohlmann.
          Motion Passed Unanimously.

   b. Plan Commission
      i. <u>Discussion and possible action regarding the proposed lighting plan for the Marriot Hotel parking</u>
          <u>garage.</u>
          Motion by Supervisor Schatzman to approve the lighting plan.
          Seconded by Supervisor Stanelle.
          Motion Passed Unanimously.

9) <u>APPROVAL OF VOUCHERS AND CHECKS.</u>
   Motion by Supervisor Kohlmann to approve the vouchers and checks in the amount of $257,375.43.
   Seconded by Supervisor Schmitt.
   Motion Passed Unanimously.

10) <u>COMMUNICATIONS AND ANNOUNCEMENTS.</u>
    None.

11) <u>ADJOURN</u>
    With no further business, motion by Supervisor Kohlmann to adjourn at 7:46PM. Seconded by Supervisor
    Schmitt.
    Motion Passed Unanimously.

Joint Town Board and CDA Meeting Minutes begin on page 3.

A joint meeting of the Community Development and Town Board was held on Tuesday, December 6, 2022 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, Wisconsin.

1) CALL TO ORDER
   Town Chairman Keith Henderson called the meeting to order at 7:50 p.m. with the following people present: Chair/Supervisor Ryan Stanelle, Supervisors Steve Kohlmann, John Schatzman, and Mike Schmitt; CDA Commissioners William Neville, Thomas Koplin, Richard Diercksmeier and John Charlier; Town Administrator Tom Hagie and Town Attorney Michael Van Kleunen.

2) MEETING NOTICES
   Administrator Hagie confirmed the meeting was noticed as required by law.

3) Adjourn into **CLOSED SESSION**, according to Wis. Stat. §19.85(1)(e) for conducting other specified public business regarding agreements and contract negotiations whenever competitive or bargaining reasons relating to: Negotiation for a Proposed Development near Sommers Drive in the Town of Brookfield.
   Motion by Supervisor Kohlmann to enter closed session at 7:51 PM.
   Seconded by Supervisor Schmitt.
   Motion Passed Unanimously.

4) Reconvene into **OPEN SESSION**, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session
   Motion by Supervisor Kohlmann to reconvene into open session at 10:04 PM.
   Seconded by Supervisor Schmitt.
   No Action.

5) Adjourn
   Motion by Supervisor Kohlmann to adjourn at 10:15 PM.
   Seconded by Supervisor Schmitt.
   Motion Passed Unanimously.

Respectfully submitted,
Tom Hagie
Town Administrator