

**TOWN OF BROOKFIELD  
PLAN COMMISSION MINUTES  
OCTOBER 25, 2022**

Town Chairman Keith Henderson called the meeting to order at 7:00pm on Tuesday, October 25, 2022, at the Town of Brookfield Town Hall, 645 North Janacek Road, Brookfield, Wisconsin. Also present at the meeting was Supervisors Mike Schmitt, Commissioners Gordon Gaeth, Kevin Riordan, and Len Smeltzer, and Town Planner Bryce Hembrook. Commissioners William Neville and Jeremy Watson were absent.

**CONFIRMATION OF MEETING NOTICE**

Town Planner Bryce Hembrook reported that the agenda was noticed and posted as required.

**MINUTES – REGULAR MEETING**

Town Planner Hembrook mentioned that he made a revision to the minutes to state that Commissioner Watson was in attendance and Chairman Henderson told Hembrook to place the minutes for the public hearing and the meeting on separate pages.

Supervisor Schmitt moved to approve the amended minutes of the regular meeting and public hearing at the September 27, 2022 Plan Commission meeting as presented. The motion was seconded by Commissioner Smeltzer and motion carried unanimously.

**THOMAS KAFKES AND ROBERT GOULD REQUESTING SITE PLAN AMENDMENT APPROVAL FOR PROPOSED CHANGES TO THE CORNERS SITE PLAN TO REMOVE 10 PARKING SPACES IN ORDER TO EXPAND THE SIDEWALK PAVER AREA ON LORD STREET**

Town Planner Hembrook presented the request and the applicants explained the project in further detail. The applicants stated that the proposed pavers will enhance walkability in the area and that vehicles are currently experiencing difficulty parking in those stalls. The expanded sidewalk will be ADA-compliant and will provide additional space for pedestrians. Overall, the Commission was supportive of the proposal.

Commissioner Smeltzer moved to approve the request to remove 10 parking spaces in order to expand the sidewalk paver area on Lord Street. The motion was seconded by Commissioner Riordan and carried unanimously.

**DISCUSSION AND REVIEW ON THE 2022-2042 COMPREHENSIVE PLAN CHAPTERS 8-10 (DRAFT)**

Town Planner Hembrook provided a draft copy of Chapters 8-10 of the Comprehensive Plan to Commission members prior to the meeting. The Commission reviewed the proposed chapters and provided some feedback for potential changes to the content and the goals section. Hembrook will make those changes and present the final changes during a later Plan Commission date. The Committee discussed the project timeline and decided to set the open house and public hearing date on November 29, 2022.

**CORRESPONDENCE AND ANNOUNCEMENTS**

The Plan Commission will plan on having a regular meeting on November 22<sup>nd</sup> and the comprehensive plan open house and public hearing on November 29<sup>th</sup>.

**ADJOURN**

There being no further business, Supervisor Schmitt made a motion to adjourn the meeting. The motion was seconded by Commissioner Smeltzer voted on, and carried unanimously. Chairman Henderson closed the meeting at 8:58pm.

Respectfully submitted,  
Bryce Hembrook