

TOWN OF BROOKFIELD  
ARCHITECTURAL REVIEW COMMITTEE MINUTES  
AUGUST 9, 2023

**The regular meeting of the Architectural Review Committee was held in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.**

1) CALL TO ORDER.

Chairman Dean Pearson called the meeting to order at 6:00 p.m. with the following people present: Town Planner Bryce Hembrook, Town Supervisors Steve Kohlmann, and John Charlier, Committee members Richard Diercksmeier, and Matt Paris. Alan Lee was absent.

2) MEETING NOTICES.

Planner Hembrook reported that the meeting was noticed in accordance with Open Meeting Law.

3) APPROVAL OF AGENDA.

Motion by Supervisor Kohlmann to approve the agenda. Seconded by Mr. Diercksmeier.  
*Motion passed unanimously.*

4) APPROVAL OF MINUTES.

Motion by Supervisor Kohlmann to approve the minutes of the July 12, 2023 minutes as amended with the following change; for Item 5, "Chairman Pearson" should be changed to "Mr. Paris" at the beginning of the fourth sentence. Seconded by Supervisor Charlier.  
*Motion passed unanimously.*

5) NEW BUSINESS:

a. **Brian Schwartz (Innovative Construction Solutions) is requesting approval for proposed exterior alterations to the east façade of the MLG Capital building, located at 19000 West Bluemound Road.**

Mr. Schwartz described the changes as updating the east façade by removing existing shiplap, cutting the beams back to the main face of the building, and painting to match the front façade for a cleaner look. Mr. Paris inquired whether it would be obvious that there was once protruding posts (beams). Mr. Schwartz responded that new flat metal plates would be installed to cover, making it a clean finished look. Mr. Paris asked whether lighting would change. Mr. Schwartz responded that the lighting is not planned to change. The concern with lighting on the part of the ARC is glaring to neighboring businesses and Bluemound Road from the fixtures. Mr. Schwartz indicated that the lighting is intended to be decorative, and projecting straight down. Chairman Pearson commented that the lighting on the south façade does glare, and suggested altering that lighting as part of this project.

Motion by Supervisor Charlier to **approve** proposed exterior alterations to the east façade of the MLG Capital building, located at 19000 West Bluemound Road as presented. Chairman Pearson amended the motion to include addressing the light fixtures and reducing the glare onto Bluemound Road. It was clarified that the fixtures are on the greenhouse section of the building.

Seconded by Supervisor Kohlmann.

**The motion was voted on and carried unanimously.**

6) COMMUNICATION AND ANNOUNCEMENTS.

None.

7) ADJOURN.

Motion by Supervisor Kohlmann to adjourn at 6:12pm.  
Seconded by Mr. Paris.  
*Motion Passed Unanimously.*

Respectfully submitted,  
Bryce Hembrook, Town Planner