



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfield.com

JOINT MEETING MINUTES

Tuesday, December 3, 2024	Town Board & Community Development Authority (CDA)	Eric Gnant Room TOB Municipal Building 645 N. Janacek Rd., Brookfield, WI
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1. Call to Order & Roll Call.

Chairman Henderson call the meeting to order at 7:30 p.m.

Present: Chairman Keith Henderson; Supervisors John Charlier, Steve Kohlmann, John Schatzman, and Ryan Stanelle; Committee Members Tom Koplín, Don Mueller, and Dan Zuperku. Members Richard Diercksmeier and William Neville were absent and excused.

A quorum of the Town Board was met (5-0) and a quorum of the CDA was met (5-2).

Staff Present: Attorney Michael Van Kleunen, Deputy Clerk Emily Howells and Administrator/Interim Clerk Tom Hagie.

2. Meeting Notices.

Hagie confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Charlier to adopt the agenda; seconded by Kohlmann.

Motion prevailed by a voice vote (8-0).

4. Approval of Minutes: Minutes from the October 15, 2024 meeting of the Town Board and CDA

Motion by Kohlmann to approve the minutes as presented; seconded by Stanelle; Charlier voting present.

Motion prevailed by a voice vote (7-0-1).

5. Citizen Comments: Three-minute limit. None.

6. Old Business: None.

7. New Business:

- a. Convene into **CLOSED SESSION** pursuant to Wis. Stat. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: The Corners – TIF Update.

Motion by Kohlmann to convene into closed session at 7:31 p.m.; seconded by Charlier.

Motion prevailed by a voice vote (8-0).

- b. Reconvene into **OPEN SESSION**, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session.

Motion by Kohlmann to reconvene into open session at 9:32 p.m.; seconded by Charlier.

Motion prevailed by a voice vote (8-0).

8. Approval of Vouchers and Checks.

Motion by Koplín to approve TID1A Increment Payment Approval Report 3 of 3; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

9. Communication and Announcements.

Hagie noted the annual TID1A Joint Review Board meeting was held on December 2 and noted there no questions, comments or concerns by the board members.

10. Adjourn.

Motion by Charlier to adjourn at 9:35 p.m.; seconded by Kohlmann.

Motion prevailed by a voice vote (8-0).

Respectfully submitted by,
Tom Hagie, Administrator/Interim-Clerk