



## Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

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### MEETING MINUTES

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Wednesday, November 19, 2024 7:48 p.m.	Town Board Utility District No. 1 Sanitary District No. 4	Eric Grant Room TOB Municipal Building 645 N. Janacek Rd., Brookfield, WI
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1. Call to Order.

Chairman Henderson called the meeting to order at 7:48 p.m.

Present: Chairman Keith Henderson; Supervisors John Charlier, Steve Kohlmann, John Schatzman, and Ryan Stanelle.

A quorum was met (5-0).

Staff Present: Attorney Michael Van Kleunen, Administrator/Interim Clerk Tom Hagie, Deputy Clerk Emily Howells, Fire Chief John Schilling, Assistant Fire Chief Anthony D'Amico, Department of Public Works Superintendent Scott Hartung, Parks and Recreation Director Chad Brown, Municipal Court Clerk Kathy Stokke, Sanitary District No. 4 Superintendent Tony Skof and Police Lieutenant David Mironischen.

2. Meeting Notices.

Hagie confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Schatzman to adopt the agenda; seconded by Stanelle.

Motion prevailed by a voice vote (5-0).

4. Approval of Minutes:

Motion by Kohlmann to approve the minutes of November 6, 2024 meeting of the TB, UD1, SD4 as presented; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

5. Citizen Comments: Three-minute limit. None.

6. New Business:

a. Discussion and possible action regarding the proposed 2025 Budget.

Motion by Kohlmann to approve the 2025 Budget as presented; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

7. Approval of Vouchers & Checks.

Motion by Charlier to approve vouchers and checks in the amount of \$568,878.16; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

8. Communication and Announcements.

Chad Brown noted the Town tree lighting will be held from 3:00 - 5:30 p.m. on Saturday, November 30, 2024.

Fire Chief Schilling updated the Board on the fire that occurred at Oscar's Frozen Custard.

Administrator Hagie mentioned the recently approved street sign design with a sample sign on display.

9. Adjourn.

Respectfully submitted,

Tom Hagie, Administrator/Interim Clerk