



## Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

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### MEETING MINUTES

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Tuesday, April 16, 2024

7:30pm or at the Conclusion of the Annual Town Meeting, whichever is later.

Town Board  
Utility District No. 1  
Sanitary District No. 4

Eric Gnant Room  
TOB Municipal Building  
645 N. Janacek Rd., Brookfield, WI

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#### Item #    Topic

1. Call to Order: The meeting was called to order at 7:45pm.
  - Town Board Membership present: Chairman Keith Henderson, Supervisors Steve Kohlmann, Ryan Stanelle, John Charlier, and John Schatzman. Absent: None. A quorum was met (5-0).
  - Staffed by Administrator Tom Hagie, Clerk Deanna Alexander, and Attorney Michael Van Kleunen.
2. Meeting Notices. The Clerk confirmed the meeting was publicly noticed.
3. Adoption of the Agenda: Motion by Schatzman to approve the agenda; seconded by Stanelle. Motion prevailed by a voice vote, (5-0).
4. Meeting Minutes: **April 3, 2024 Meeting of the TD, UD1, SD4.**
  - Motion by Stanelle to approve the minutes; seconded by Charlier. Motion prevailed by a voice vote, (5-0).
5. Citizen Comments. *No members of the public requested to speak.*

#### New Business:

6. **Alcohol Licenses for the 2023-2024 licensing year. (Margaux)**
  - Motion by Kohlmann to approve the 2023-2024 alcohol license for Margaux; seconded by Charlier. Motion prevailed by a voice vote, (5-0).

#### Departments, Boards, Committee / Commission Reports and Recommendations:

7. Treasury: **Review of Vouchers and Checks.**
  - Motion by Kohlmann to approve vouchers and checks as presented; seconded by Charlier. Motion prevailed by a voice vote, (5-0).
8. Communications and Announcements.
  - Stanelle announced the WTA meeting on April 24<sup>th</sup>.
  - Alexander announced the rescinding of a humane officer appointment with the humane society.
9. Adjourn.
  - Motion by Schatzman to adjourn at 7:51pm; seconded by Stanelle. Motion prevailed by a voice vote (5-0).

Submitted May 3, 2024. Approved by a vote of the Town Board on May 7, 2024.



Deanna Alexander, MPA. Town Clerk, Town of Brookfield