



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfield.com

MEETING MINUTES

Monday, April 29, 2024
6:00pm

Town Board – Special Meeting

Administrator's Office
TOB Municipal Building
645 N. Janacek Rd., Brookfield, WI

Item # Topic

1. Call to Order.
 - The meeting was called to order at 6:00pm.
 - Town Board Membership – Present: Chairman Keith Henderson, Supervisors Steve Kohlmann, John Charlier (remote), and John Schatzman. Absent: Ryan Stanelle. A quorum was met (4-1).

2. Meeting Notices. The Clerk confirmed the meeting was publicly noticed.

3. Adoption of the Agenda.
 - Motion by Schatzman to approve the agenda; seconded by Kohlmann. Motion prevailed by a voice vote, (4-0).

4. **Temporary Extension of Premises Application for Alcohol Beverage Establishments.**

A: Margaux, for May 4-5, 2024. 11am-8pm. Located at Market Square at the Corners of Brookfield. This vendor was removed from consideration by the vendor's request.

B: BelAir Cantina Brookfield, Inc. for May 4-5, 2024. Same times and location.

 - Members discussed the location of the perimeter of the area where alcohol is to be served and reviewed a map provided by the applicant.
 - Motion by Schatzman to grant a temporary extension of premises as requested by the applicant BelAir Cantina Brookfield, Inc. for May 4-5, 2024 with the stipulation that there shall be an obvious barrier confining the use of alcohol that is at least as restrictive to the degree presented on the boundary map provided to the board; seconded by Kohlmann. Motion prevailed by a voice vote (4-0).

8. Communications and Announcements.
 - The Chairman reviewed his intended timeline for making appointments to various committees and commissions including making proposals to other members on May 7th and planning to vote on appointments on May 21st.
 - The Clerk shared that she will be on vacation for the May 21st board meeting and will work with Tom to arrange an alternate clerk for the meeting.
 - Sup. Kohlmann shared that he will not be in attendance at the May 7th meeting.

9. Adjourn.
 - Motion by Schatzman to adjourn; seconded by Kohlmann. Motion prevailed by a voice vote (4-0).
 - The meeting adjourned at 6:08pm.

Submitted April 29, 2024. Approved by a vote of the Town Board on May 7, 2024.

Deanna Alexander

Deanna Alexander, MPA. Town Clerk, Town of Brookfield