

Town of Brookfield Police and Fire Commission
Meeting Minutes for January 16, 2024.

Members Attending:

Gary Miller - Chair
Joseph Lewandowski - Vice Chair
Raul Terriquez
Greg Grant

Excused - Don Haffner

Meeting called to order by Commissioner Miller at 6:00 PM.

Meeting Notices: Posted per Wisconsin Statute 19.84.

Approval of Agenda:

- A. Commissioner Miller moved to approve the agenda for the 11/27/2023 meeting.
- B. Seconded by Commissioner Lewandowski.
- C. Voted for approval by Commissioners Miller, Lewandowski, Terriquez and Grant. Motion Passed.

Approval of Minutes:

- A. Commissioner Miller moved to approve the minutes from the previous meeting.
- B. Seconded by Commissioner Terriquez.
- C. Voted for approval by Commissioners Miller, Lewandowski, Terriquez and Grant. Motion Passed.

Old Business: None

New Business:

- A. Status update of the Town of Brookfield Fire Department by Chief Smerz.

1. Staffing remains challenging: 35 total employees; it would be ideal to have total staffing in the low 40s. Of the current employees, 24 are full-time employees at other fire departments. Of the staff, 14 are EMTs and 21 Paramedics.
2. There are five employees that are on duty 24/7.
- B. Contract expired January 2023.
- C. An order for a new Ambulance was submitted in May 2023; it is scheduled to be completed September 2024.
- D. Specs on a new Fire Engine were submitted (current engine is 16 years old). Board approval is required before an order can be placed. Once an order is submitted, delivery is expected to be in three to four years.
- E. In 2023, there were around 1,400 responses and around 1,800 inspections.
- F. There are several grants that will come available in 2024.
 1. Previous grants paid for new cots with a power lift system.
 2. Battery powered extrication equipment.
 3. Several sets of turnout gear.
- G. Chief Smerz is considering retirement sometime in 2024.

Communication and Announcements:

- A. Next Meeting is tentatively scheduled for the end of January or beginning of February.
- B. May 2024 meeting will discuss and determine PFC positions (Chair, Vice Chair and Secretary).

Adjourn:

- A. Commissioner Miller moved to adjourn the meeting.
- B. Commissioner Terrequez seconded the motion.
- C. Voted for approval by Commissioners Miller, Lewandowski, Terrequez and Grant. Motion Passed.
- D. Meeting adjourned at 7:36 PM.

Respectfully Submitted,

Joseph Lewandowski
Town of Brookfield PFC Vice Chair