



## Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

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### MEETING MINUTES

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Tuesday, October 15, 2024	Town Board	Eric Gnant Room
Immediately following Joint Town	Utility District No. 1	TOB Municipal Building
	Sanitary District No. 4	645 N. Janacek Rd., Brookfield, WI

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#### Item #    Topic

1. Call to Order & Roll Call.

Chairman Henderson called the meeting to order at 7:29 p.m.

Present: Chairman Keith Henderson; Supervisors Steve Kohlmann, Ryan Stanelle, and John Schatzman.

Absent: John Charlier. A quorum was met (4-1).

Staff Present: Attorney Michael Van Kleunen and Administrator/Interim Clerk Tom Hagie.

2. Meeting Notices. Hagie confirmed the meeting notices were posted as required by law.

3. Adoption of the Agenda.

Motion by Schatzman to adopt the agenda; seconded by Stanelle.

Motion prevailed by a voice vote (4-0).

4. Meeting Minutes:

Minutes from the October 1, 2024 meeting of the TB, UD1, SD4.

Motion by Stanelle to approve the minutes with changes; seconded by Kohlmann.

Motion prevailed by a voice vote (4-0).

Amended Minutes from the July 16, 2024 meeting of the TB, UD1, SD4.

Motion by Kohlmann to approve the minutes as presented; seconded by Schatzman.

Motion prevailed by a voice vote (3-0), Henderson voting present.

5. Citizen Comments. *Three minute limit.* None.

Old Business. None

New Business, Including Topics from Departments, Committees and Commissions.

7. Discussion and possible action regarding Waukesha County 2024 Tax Collection Agreement.

Motion by Schatzman to approve the agreement as presented; seconded by Kohlmann.

Motion prevailed by a voice vote (4-0).

8. Treasurer: Vouchers and Checks.

Motion by Kohlmann to approve the agreement as presented; seconded by Schatzman.

Motion prevailed by a voice vote (4-0).

9. Communications & Announcements.

Hagie noted that in-person absentee voting for the November 5 General Election will start on Tuesday, October 22. He also noted the fire that occurred at a residence on Watertown Road the night before. No one was injured but the house was a total loss. Henderson also commented on the recent Waukesha County sales tax proposal.

10. Adjourn.

Motion by Kohlmann to adjourn at 7:49 p.m.; seconded by Schatzman.

Motion prevailed by a voice vote (4-0).

*Respectfully Submitted,*  
Tom Hagie, Administrator/Interim-Clerk