



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfield.com

MEETING MINUTES

Tuesday, March 18, 2025
7:00 p.m.

Town Board
Utility District No. 1
Sanitary District No. 4

Eric Gnant Room
TOB Municipal Building
645 N. Janacek Rd., Brookfield, WI

1. Call to Order & Roll Call.
Chairman Henderson called the meeting to order at 7:00 p.m.
Present: Chairman Keith Henderson; Supervisors Steve Kohlmann, John Charlier, John Schatzman and Ryan Stanelle.
A quorum was met (5-0).
Staff Present: Attorney Michael Van Kleunen, Fire Chief John Schilling, Administrator/Interim-Clerk Tom Hagie and Deputy Clerk Emily Howells.
2. Meeting Notices.
Hagie confirmed the meeting notices were posted as required by law.
3. Approval of Agenda.
Motion by Schatzman to adopt the agenda; seconded by Stanelle.
Motion prevailed by a voice vote (5-0).
4. Approval of Minutes:
March 4, 2025 meeting of the TB, UD1, SD4.
Motion by Charlier to approve the minutes as presented; seconded by Kohlmann.
Motion prevailed by a voice vote (5-0).
5. Citizen Comments: Three-minute limit. None.
6. Old Business: None.
7. New Business.
 - a. Discussion and possible action regarding approval of financing for the purchase of a new ambulance.
Motion by Charlier to approve the loan from Town Bank in the amount of \$275,000 for the purchase of a new ambulance.
Motion prevailed by a voice vote (5-0).
 - b. Discussion and possible action regarding appointments to various Town committees.
Hagie summarized the current vacancies on Town committees. Henderson asked that a flyer be prepared and posted during in-person absentee voting at the Town Hall and at the polling locations. Hagie stated the Stanelle had forwarded a request from Dan Zuperku, currently serving on the Community Development Authority, to join the Plan Commission.

Motion by Henderson to appoint Dan Zuperku to the Plan Commission for the 2023-2027 term; seconded by Stanelle.
Motion prevailed by a voice vote (5-0).
8. Departments, Boards, Committee/Commission Reports/Recommendations. None.
9. Approval of Vouchers and Checks.
Motion by Stanelle to approve vouchers and checks in the amount of \$565,077.80; seconded by Schatzman.
Motion prevailed by a voice vote (5-0).
10. Communication and Announcements.
11. Adjourn.
Motion by Kohlmann to adjourn at 7:33 p.m.; seconded by Charlier.
Motion prevailed by a voice vote (5-0).

Respectfully submitted by
Tom Hagie, Administrator/Interim-Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above.