



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

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MEETING MINUTES

Special Town Board Meeting

Monday, April 7, 2025 6:00 P.M.	Town Board	Eric Gnant Room
	Utility District No. 1	TOB Municipal Building
	Sanitary District No. 4	645 N. Janacek Rd., Brookfield, WI

1. Call to Order & Roll Call.

Chairman Henderson called the meeting to order at 6:00 p.m.

Present: Chairman Keith Henderson; Supervisors Steve Kohlmann, John Charlier, John Schatzman and Ryan Stanelle.

A quorum was met (5-0).

Staff Present: Attorney Michael Van Kleunen, Administrator/Interim-Clerk Tom Hagie and Deputy Clerk Emily Howells.

2. Meeting Notices.

Hagie confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Schatzman to adopt the agenda as presented; seconded by Stanelle.

Motion prevailed by a voice vote (5-0).

4. Approval of Minutes: None.

5. Old Business:

- a. Convene into **CLOSED SESSION** pursuant to Wis. Stat. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Proposals for Zoning and Planning Services

Motion by Kohlmann to convene into **CLOSED SESSION** pursuant to Wis. Stat. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for Proposals for Zoning and Planning Services; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

- b. Reconvene into **OPEN SESSION**, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session.

Motion by Kohlmann to reconvene into OPEN SESSION, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

Motion by Schatzman to approve the Professional Services Agreement for Town of Brookfield Planning Services with review by the Town Attorney and in a form acceptable to Town staff; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

6. New Business.

- a. Discussion and possible action Resolution 2025-01 authorizing the Borrowing of \$275,000 for the purchase of a new ambulance.

Motion by Charlier to approve Resolution 2025-01 authorizing the Borrowing of \$275,000 for the purchase of a new ambulance with changes conditional to Town staff approval; seconded by Schatzman.

Motion prevailed by a voice vote (5-0).

7. Adjourn.

Motion by Stanelle to adjourn at 6:44 p.m.; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

Respectfully submitted by
Tom Hagie, Administrator/Interim-Clerk