



## Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfield.com

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### MEETING MINUTES

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Tuesday, May 20, 2025 7 p.m.	Town Board Utility District No. 1 Sanitary District No. 4	Eric Gnant Room TOB Municipal Building 645 N. Janacek Rd., Brookfield, WI
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1. Call to Order & Roll Call.

Chairman Henderson called the meeting to order at 7:00 p.m.

Present: Chairman Keith Henderson; Supervisors Steve Kohlmann, John Charlier, John Schatzman and Ryan Stanelle.

A quorum was met (5-0).

Staff Present: Attorney Michael Van Kleunen, Fire Chief John Schilling, Police Chief Chris Perket, Officer Adrian Vesnefsky, Sanitary District 4 Superintendent Tony Skof, Administrator/Interim-Clerk Tom Hagie and Deputy Clerk Emily Howells.

2. Meeting Notices.

Hagie confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Charlier to adopt; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

4. Approval of Minutes:

a. May 6, 2025 meeting of the TB, UD1, SD4.

Motion by Kohlmann to approve the minutes with changes; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

5. Citizen Comments: Three-minute limit. None.

6. Old Business: None.

7. New Business:

a. Discussion and possible action regarding approval of Waking Daisy Alcohol License.

Motion by Charlier to approve the Waking Daisy Regular Class "B" Beer "Class B" Liquor License with the addition of the Suite #G119; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

b. Discussion and possible action regarding the Our Rescue Software MOU.

Motion by Charlier to table the item; seconded by Schatzman.

Motion prevailed by a voice vote (5-0).

c. Discussion and possible action regarding the WisDOT EVTPP.

Motion by Kohlmann approve the WisDOT EVTPP; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above.

- d. Discussion and possible action regarding the WTA membership dues.

Motion by Charlier approve the WTA and TAC membership dues; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

- e. Discussion and possible action regarding Ordinance 2025-01 Town of Brookfield Comprehensive Burning Ordinance.

No action.

8. Departments, Boards, Committee/Commission Reports/Recommendations:

a. Office of Administration

- 1. Discussion and possible action regarding the Wimmer LOC Release.

Motion by Kohlmann to disperse to Wimmer \$65,938.00; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

b. Sanitary District No. 4

- 1. Discussion and possible action regarding a water rate increase.

No action.

9. Approval of Vouchers and Checks.

Motion by Schatzmann to approve vouchers and checks in the amount of \$374,511.65; seconded by Stanelle.

Motion prevailed by a voice vote (5-0).

10. Communication and Announcements.

- a. Hagie made the announcement that the Poplar Creek Open House will be June 17, 2025.

11. Adjourn.

Motion by Kohlmann to adjourn at 8:03 p.m.; seconded by Charlier.

Motion prevailed by a voice vote (5-0)

Respectfully submitted by,

Tom Hagie, Administrator/Interim-Clerk