



## Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

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### MEETING MINUTES

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| Tuesday, September 2, 2025<br>7 p.m. | Town Board<br>Utility District No. 1<br>Sanitary District No. 4 | Eric Gnant Room<br>TOB Municipal Building<br>645 N. Janacek Rd., Brookfield, WI |
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1. Call to Order & Roll Call.

Chairman Henderson called the meeting to order at 7:00 p.m.

Present: Chairman Keith Henderson; Supervisors Steve Kohlmann, John Charlier, John Schatzman and Ryan Stanelle.

A quorum was met (5-0).

Staff Present: Administrator/Interim-Clerk Tom Hagie, Town Attorney Michael Van Kleunen and Deputy Clerk Emily Howells.

2. Meeting Notices.

Hagie confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Schatzman to adopt the agenda as presented; seconded by Stanelle.

Motion prevailed by a voice vote (5-0).

4. Approval of Minutes:

a. August 19, 2025 meeting of the TB, UD1, SD4.

Motion by Stanelle to approve the minutes of August 19, 2025 as presented; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

5. Citizen Comments: Three-minute limit.

a. Resident Bill Genteman addressed concerns about the ditch on Weyer Rd for the Road Drainage Improvement Project.

b. Resident Dan Krueger addressed concerns about the ditch on Weyer Rd for the Road Drainage Improvement Project.

c. Resident Steve Popek addressed concerns about the ditch on Weyer Rd for the Road Drainage Improvement Project.

d. Resident Bob Rocky addressed concerns about the ditch on Weyer Rd for the Road Drainage Improvement Project.

e. Resident Don Kindt presented a complaint regarding plants that were removed from the right of way on Weyer Rd during the Road Drainage Improvement Project.

f. Resident Michelle Rocky addressed concerns about the ditch on Weyer Rd for the Road Drainage Improvement Project.

6. Old Business: None.

7. New Business:

a. Discussion and possible action regarding the Class "B" Beer and "Class B" Liquor Alcohol Beverage License application for the Bombshell Theatre Company.

Motion by Stanelle to approve the Above Quota Class "B" Beer and "Class B" Liquor Alcohol Beverage License application for the Bombshell Theatre Company.; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

- b. Discussion and possible action regarding the Change of Agent for Walgreens' Alcohol Beverage License.  
Motion by Kohlmann to approve the Change of Agent for Walgreens' Alcohol Beverage License; seconded by Charlier.  
Motion prevailed by a voice vote (5-0).

8. Departments, Boards, Committee/Commission Reports/Recommendations: None.

9. Approval of Vouchers and Checks.

Motion by Charlier to approve vouchers and checks in the amount of \$294,878.96; seconded by Kohlmann.  
Motion prevailed by a voice vote (5-0).

10. Communication and Announcements.

- a. Hagie informed the Board that the Draft Budget is in process.
- b. Stanelle addressed that resident comments have been heard and inquired if any steps were needed.  
Hagie responded that ditch is compliant with standards. At this time there are no further steps to take
- c. Howells announced a slight change in the upcoming agenda format.
- d. Howells announced that an email has been sent out about poll worker training on October 24, 2025 at 3 p.m. for those interested in working elections in 2026.
- e. Howells reminded the Board of FEMA training on October 14, 2025.

11. Adjourn.

Motion by Kohlmann to adjourn at 7:45 p.m.; seconded by Charlier.  
Motion prevailed by a voice vote (5-0).

Respectfully submitted by,

Emily Howells, Deputy Clerk