



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfield.com

MEETING AGENDA

Tuesday, May 20, 2025
7 p.m.

Town Board
Utility District No. 1
Sanitary District No. 4

Eric Gnant Room
TOB Municipal Building
645 N. Janacek Rd., Brookfield, WI

1. Call to Order & Roll Call.
2. Meeting Notices.
3. Approval of Agenda.
4. Approval of Minutes:
 - a. May 6, 2025 meeting of the TB, UD1, SD4.
5. Citizen Comments: Three-minute limit.
6. Old Business: None.
7. New Business:
 - a. Discussion and possible action regarding the Waking Daisy Alcohol License.
 - b. Discussion and possible action regarding the Our Rescue Software MOU.
 - c. Discussion and possible action regarding the WisDOT EVTPP.
 - d. Discussion and possible action regarding the WTA membership dues.
 - e. Discussion and possible action regarding Ordinance 2025-01 Town of Brookfield Comprehensive Burning Ordinance.
8. Departments, Boards, Committee/Commission Reports/Recommendations:
 - a. Office of Administration
 1. Discussion and possible action regarding the Wimmer LOC Release.
 - b. Sanitary District No. 4
 1. Discussion and possible action regarding a water rate increase.
9. Approval of Vouchers and Checks.
10. Communication and Announcements.
11. Adjourn.

Posted May 16, 2025

Tom Hagie, Administrator/Interim-Clerk



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfield.com

MEETING MINUTES

Tuesday, May 6, 2025 @ 7 p.m.

(Or immediately following Board of
Review, whichever is later.)

Town Board

Utility District No. 1

Sanitary District No. 4

Eric Gnant Room

TOB Municipal Building

645 N. Janacek Rd., Brookfield, WI

1. Call to Order & Roll Call.

Chairman Henderson called the meeting to order at 7:01 p.m.

Present: Chairman Keith Henderson; Supervisors Steve Kohlmann, John Charlier, John Schatzman and Ryan Stanelle.

A quorum was met (5-0).

Staff Present: Attorney Michael Van Kleunen, Fire Chief John Schilling, Parks & Recreation Director Chad Brown, Town Planning Bryce Hembrook, Administrator/Interim-Clerk Tom Hagie and Deputy Clerk Emily Howells.

2. Meeting Notices.

Hagie confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Charlier to adopt; seconded by Stanelle.

Motion prevailed by a voice vote (5-0).

4. Approval of Minutes:

a. April 22, 2025 meeting of the TB, UD1, SD4.

Motion by Stanelle to approve the minutes with changes; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

5. Citizen Comments: Three-minute limit. None.

6. Old Business:

a. Discussion and possible action regarding the Countywide Damage Assessment Team Standard Operating Procedures and Memorandum of Understanding for Countywide Damage Assessment Services.

Motion by Stanelle approve the Countywide Damage Assessment Team Standard Operating Procedures and

Memorandum of Understanding for Countywide Damage Assessment Services as presented; seconded by Schatzman.

Motion prevailed by a voice vote (5-0).

7. New Business:

a. Discussion and possible action regarding approval of Waking Daisy Combination Class "B" Beer and "Class C" Wine License.

Motion by Kohlmann approve the Waking Daisy Combination Class "B" Beer and "Class C" Wine License as presented;

seconded by Charlier.

Motion prevailed by a voice vote (5-0).

b. Discussion and possible action regarding the Greater Brookfield Chamber of Commerce Temporary Alcohol License for the Food Truck Festival at the Corners of Brookfield.

Motion by Stanelle approve the Greater Brookfield Chamber of Commerce Temporary Alcohol License for the Food

Truck Festival at the Corners of Brookfield as presented; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

c. Chairman's presentation of appointments to Town Committees, Commissions, and Boards and annual appointments.

Motion by Kohlmann approve the annual appointments as presented with the removal of BMO Harris Bank; seconded by

Charlier. Appointments to Town Committees, Commissions, and Boards to be at a subsequent meeting.

Motion prevailed by a voice vote (5-0).

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above.

8. Departments, Boards, Committee/Commission Reports/Recommendations:

a. Parks & Rec

1. Discussion and possible action regarding software for an online registration system.

Chad Brown presented the proposals received for an online registration system and recommended the OttoApp. After a brief discussion, the Board directed staff to prepare and enter into an agreement with OttoApp. No further action.

b. Plan Commission

1. Discussion and possible action regarding the recommendation to set a public hearing date to discuss a conditional use permit for Oscars.

Motion by Schatzman to set a date for a public hearing for May 27, 2025 at 7:00 p.m.; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

2. Discussion and possible action regarding the recommendation to set a public hearing date to discuss a conditional use permit amendment for Wisconsin Adult Center.

Motion by Charlier to set a date for a public hearing for May 27, 2025 at 7:00 p.m.; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

3. Discussion and possible action regarding the recommendation to set a public hearing date to discuss the proposed Zoning Code Update draft.

Motion by Charlier to set a date for a public hearing for June 24, 2025 at 7:00 p.m.; seconded by Stanelle.

Motion prevailed by a voice vote (4-0) with Kohlmann absent.

4. Discussion and possible action regarding the proposed site plan amendment and architectural plan for Wimmer Communities' Poplar Creek Town Center building (Building #2).

Motion by Stanelle to approve the proposed site plan amendment and architectural plan for Wimmer Communities' Poplar Creek Town Center building (Building #2); seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

5. Discussion and possible action regarding the proposed site plan amendment for the Corners of Brookfield to repair and reconfigure Market Street.

Motion by Stanelle to approve the proposed site plan amendment for the Corners of Brookfield to repair and reconfigure Market Street; seconded by Schatzman.

Motion prevailed by a voice vote (5-0).

- c. Convene into CLOSED SESSION pursuant to Wis. Stat. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Corners of Brookfield.

Motion by Kohlmann to convene into CLOSED SESSION pursuant to Wis. Stat. § 19.85(1)(e) at 7:59 p.m.; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

- d. Reconvene into OPEN SESSION, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session.

Motion by Kohlmann to reconvene into OPEN SESSION pursuant to Wis. Stat. § 19.85(1)(e) at 9:05 p.m.; seconded by Stanelle.

Motion prevailed by a voice vote (5-0).

9. Approval of Vouchers and Checks.

Motion by Charlier to approve vouchers and checks in the amount of \$2,977,555.57; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

10. Communication and Announcements.

Hagie noted a new utility clerk was hired. Henderson noted Discover Brookfield will be providing an update to the Board at a meeting in June.

11. Adjourn.

Motion by Kohlmann to adjourn at 9:11 p.m.; seconded by Charlier.

Motion prevailed by a voice vote (5-0)

Respectfully submitted by,

Tom Hagie, Administrator/Interim-Clerk

DRAFT

Form
AB-200

Alcohol Beverage License
Application

18000541

For Municipal Use Only	
Municipality	T. Brookfield
License Period	2526

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ 100
- ☐ "Class A" Liquor \$ _____ ☒ "Class B" Liquor \$ 500
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

Daisy Brunch Group LLC

2. Business Trade Name or DBA

Waking Daisy

3. FEIN

33-2125740

4. Wisconsin Seller's Permit Number

456-1031973963-04

5. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

WI

7. Date of Organization

11/19/2024

8. Wisconsin DFI Registration Number

9. Premises Address

20340 W. Lord St

10. City

Brookfield

11. State

WI

12. Zip Code

53045

13. County

Waukesha

14. Governing Municipality: ☐ City ☒ Town ☐ Village
of: Brookfield

15. Aldermanic District

16. Premises Phone

(773) 655-7579

17. Premises Email

arkush.nate@gmail.com

18. Website

wakingdaisy.com

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

3,145 sq. ft location inside The Corners of Brookfield shopping center. There is a small 4 seat bar being built(currently under construction). There will be 98 seats inside and 28 seats outdoors for the breakfast and brunch focused restaurant, Waking Daisy. Locked alcohol storage will be inside the kitchen and records will be available in the restaurant and electronically.

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No

If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No

If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☐ Yes ☒ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.


Last Name	First Name	Title	Phone
Arkush	Nathaniel	Owner	(773) 655-7579
Foster	Arkush	Owner	(406) 223-3571

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Arkush		First Name Nathaniel		M.I. H
Title Owner		Email arkush.nate@gmail.com	Phone (773) 655-7579	
Signature 			Date 3/10/25	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Alcohol Beverage
Appointment of AgentDate
04/30/2025

Agent Type (check one)

☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Daisy Brunch Group LLC

2. Business Trade Name or DBA

Waking Daisy

3. Entity Type (check one)

☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Arkush

2. First Name

Nathaniel

3. M.I.

H

4. Email

nate@wakingdaisy.com ; arkush.nate@gmail.com

5. Phone

6. Home Address

7. City

Delafield

8. State

WI

9. Zip Code

53018

10. Date of Birth

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

WI



Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →


Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Arkush		First Name Nathaniel		M.I. H
Title Owner	Email nate@wakingdaisy.com		Phone 	
Signature 			Date 04/30/25	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Arkush		First Name Nathaniel		M.I. H
Signature 			Date 04/30/25	

Form
AB-100Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Daisy Brunch Group LLC

2. Business Trade Name or DBA

Waking Daisy

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization
Part B: Individual Information

1. Last Name

Foster

2. First Name

Andrew

3. M.I.

J

4. Relationship to Business (Title)

Owner

5. Email

ajflmusa10@gmail.com

6. Phone

7. Home Address

8. City

Monona

9. State

WI

10. Zip Code

53716

11. Date of Birth

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

WI

Part C: Address History1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years
13

Months

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

City

Madison

State

WI

Zip Code

53704

Previous Address 2

City

Brookfield

State

WI

Zip Code

53045

Previous Address 3

City

Madison

State

WI

Zip Code

53703

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

WI

Dane

State

County

WI

Milwaukee

State

County

MT

Yellowstone

State

County

MT

Gallatin

State

County

State

County

State

County

State

County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date 03/06/2024
--	--------------------

Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Daisy Brunch Group LLC

2. Business Trade Name or DBA

Waking Daisy

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization**Part B: Individual Information**

1. Last Name

Arkush

2. First Name

Nathaniel

3. M.I.

H

4. Relationship to Business (Title)

Owner

5. Email

arkush.nate@gmail.com

6. Phone

7. Home Address

8. City

Delafield

9. State

WI

10. Zip Code

53018

11. Date of Birth

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

WI

Part C: Address History1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years
9

Months

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

City

Brookfield

State

WI

Zip Code

53045

Previous Address 2

City

Elmhurst

State

WI

Zip Code

60126

Previous Address 3

City

Fox Point

State

WI

Zip Code

53217

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
WI	Waukesha	WI	Milwaukee	IL	DuPage	IL	Cook
NV	Clark	TX	Travis	MI	Ingham	IL	Kalamazoo

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances?..... ☒ Yes ☐ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated Misdemeanor Trespass	Location Las Vegas, NV (Clark County)	Conviction Date 11/01/2007
Penalty Imposed Fines, Counseling	Was sentence completed?..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Law/Ordinance Violated Misdemeanor Possession Marijuana	Location Williams, AZ (Cococino County)	Conviction Date 05/01/2007
Penalty Imposed Fines	Was sentence completed?..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Law/Ordinance Violated Noise Ordinance (??)	Location East Lansing, MI (Ingraham County)	Conviction Date 09/01/2001
Penalty Imposed Ticket fine	Was sentence completed?..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances?..... ☐ Yes ☒ No


If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

For question #2, nothing is pending.

As for question #1, I'm unable to find the exact dates, but I believe the years are accurate. I'm providing as much information as I can recall, but since these events occurred a long time ago, I'm having difficulty locating them in background reports.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date 03/10/2025
--	---------------------------



A 360TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

Nathaniel Arkush

is awarded this certificate for

TIPS Wisconsin On-Premise Alcohol Server Training



Hours
4.00



Completion Date
04/30/2025



Expiration Date
04/30/2027



Certificate #
000037311906

Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | GetTIPS.com

✂ (CUT HERE)

✂ (CUT HERE)

FOLD



Nathaniel Arkush

308 Steeple Pointe Circle, Delafield, WI, USA
Delafield WI 53018

ISSUED 04/30/2025

CERTIFICATE # 000037311906

EXPIRES 04/30/2027

This card is non-transferable and represents successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

Questions? Visit [GetTIPS.com/FAQs](https://www.gettips.com/faqs)

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | GetTIPS.com

MEMORANDUM OF UNDERSTANDING OUR RESCUE AND

WHEREAS - _____ and OUR RESCUE (collectively “Parties” and each individually a “Party”) have mutual goals and have come together to collaborate on strategies, investigations, and technical assistance to rescue children and others from human trafficking.

WHEREAS OUR RESCUE is a 501(c)(3) not-for-profit organization with the mission of rescuing children from slavery and delivering them to safe havens that offer freedom and rehabilitation. This mission is best achieved through collaboration with law enforcement agencies (LEAs). OUR Rescue does not conduct domestic operations but recognizes the authority and expertise of U.S. LEAs in enforcing laws related to human trafficking and child exploitation. OUR Rescue aims to empower these agencies by providing tools, training, and technology to enhance their capabilities.

WHEREAS the Parties agree to work collaboratively pursuant to the terms of this Memorandum of Understanding (“MOU”) which sets forth the roles and responsibilities of each Party.

1. **Donation.** OUR Rescue will provide the following donations to the Receiving Agency. The donation will be used for, but not limited to, the efforts of combating Human Trafficking and Child Exploitation.
2. **Disclosure of Outcome and Use of Funding.** OUR Rescue is fully sustained by donors who generously give to help save children from being victimized by sexual predators and to identify, rescue and heal those who have fallen prey to human trafficking. OUR Rescue donors deserve to be informed regarding how their donations equate to the "measurables" necessary to combat child exploitation. The receiving party’s agreement to receive this support will entail providing OUR Rescue with basic statistics, quarterly for one year. Reports should include statistics relating to survivors helped, suspects arrested, and victims identified. An impact statement will also be provided detailing how the donation has improved or impacted your work to fight exploitation and aid survivors. OUR Rescue will utilize any reports to show donors how their donations resulted in positive outcomes for victims of human trafficking/child exploitation. Information provided by the receiving party will not be released without the receiving party’s written consent.
3. **Non-Disparagement** The receiving LEA agrees to refrain from making any statements or representations that may disparage OUR Rescue or its affiliates. This includes avoiding any actions that might harm their reputations. However, this clause does not prevent the LEA from making truthful statements required by law, provided OUR Rescue is notified in advance.

4. **Inspection and Evaluation:** OUR Rescue reserves the right to inspect donated items and conduct periodic evaluations to ensure compliance with reporting requirements and assess the effectiveness of the support provided. This helps determine the continuation of support based on the outcomes and yield of the arrangement
5. **Supplemental Agreements:** For any future donations, a description, reporting requirements, and other specifics will be provided for mutual agreement.
6. **Termination.** Either Party may terminate this MOU upon seven (7) days' written notice with or without cause.
7. **Entire Agreement.** This MOU constitutes the complete, final, and exclusive embodiment of the entire agreement between the parties regarding this subject matter. It is entered into without reliance on any promise or representation, written or oral, other than those expressly contained herein, and it supersedes any other such promises, warranties, or representations.
8. **Relationship of Independent Contractors.** The relationship of the parties established by this MOU is that of independent contractors, and nothing contained in this MOU shall be construed to (i) give either party the power to direct and control the day-to-day activities of the other, (ii) constitute the parties as partners, joint venturers, co-owners or otherwise as participants in a joint undertaking or (iii) allow either party to create or assume any obligation on behalf of the other party for any purpose whatsoever.

9. Agency Details:

Designated LEA Point of Contact for Reporting: _____

Phone number: _____

Email: _____

Designated LEA Media Representative: _____

Phone number: _____

Email: _____

Agency W9: Please Attach.

NOW THEREFORE, the Parties agree as follows:

The following donations, or forms thereof, will be provided to, _____, the Receiving Agency.

OUR Rescue Contributions –

IN WITNESS WHEREOF, the undersigned have executed this MOU to be effective as of

____/____/____

OUR RESCUE

By _____

By _____

Its: _____

Its: _____

Date: _____

Date: _____

4-2-20 Emergency Vehicle Preemption**February 2013****GENERAL**

The following applies to the installation and operation of emergency vehicle preemption (EVP) systems involving traffic control signals owned and operated by the department.

POLICYStatutory Provisions**347.255 Auxiliary lamps on emergency vehicles used to actiate traffic control signal preemption**

devices. (1) An authorized emergency vehicle described in ss.340.01 (3)(a), (c), (g) or (l) *may* be equipped and operated with lamps designed and used solely to activate official traffic control signal pre-emption devices. (2) The lamps authorized for use under this section *may* be any color and *may* be flashing, oscillating, rotating or pulsating. (3) No operator of an authorized emergency vehicle *may* use such lamps except when responding to an emergency call, when pursuing an actual or suspected violator of the law or when responding to, but not when returning from, a fire alarm.

The above does not preclude actuation by means of devices other than lamps.

Eligibility

Any local government unit, agency, or organization having responsibility for providing emergency services is eligible to request an EVP system.

Request Procedure

The local unit **shall** make the request in writing to the department. The following information *should* be included in the request:

1. Location of proposed EVP systems
2. Location of emergency facilities (fire station, police station, etc.) where vehicles will be departing from and description of the route to be provided with a preemption system
3. Listing or estimate of number of vehicles to be outfitted
4. Brand/model of equipment being requested.

Approval

1. The department **shall** review each request and respond in writing to the local unit as to the approval or denial of the request.
2. The department *may* deny any request that it deems would have an overall negative impact on the traveling public.
3. If the local agency is requesting a brand/model of EVP other than the department standard, the request must include a discussion about compatibility with neighboring agencies along the same corridor.
4. For approved requests, an official EVP System Agreement **shall** be prepared and approved by the department and the local unit. Template is included at the end of this policy. This policy **shall** be included as a supplement to the agreement. Any special terms or conditions beyond the scope of this policy **shall** be included as a supplement to the agreement. Any special terms or conditions beyond the scope of this policy **shall** be stipulated in the agreement.
5. The department *may* allow an indicator light that is intended to confirm o the driver of an emergency vehicle that the preemption signal has been received. The use of this device does not preclude the need of the vehicle operator to rely on the signal indications for assigned intersection right-of-way. Requests for EVP confirmation lights *should* be reviewed on a case-by-case basis, and are subject to the following conditions:
 - a. The department *may* deny any request for confirmation lights that it deems would have an overall negative impact on traffic safety or operations.
 - b. EVP confirmation lights **shall** only be installed at signalized intersections where:
 - i. Signal(s) on the STH system are embedded in a locally-owned system that is also equipped with confirmation lights. This implies consideration for route continuity.
 - ii. Or, multiple emergency vehicles have the potential to respond on conflicting

approaches to and from different points of origin. These conditions will typically exist in large urban areas where there are multiple precincts in the same municipality.

6. EVP equipment that has the ability to discriminate between individual responding vehicles **shall not** be used.
7. In the event that it comes to the attention of the department that the preemption is being misused, such as by unauthorized vehicles, or that the municipality is not using or intends to abandon the system, the department *may* notify the municipality of the situation. If the matter is not resolved and corrected, the department reserves the right to set about removing the equipment. The scheduled date of removal of the equipment is indicated in item 5 below.

Installation & Maintenance

1. Department forces **shall** perform the installation, maintenance, modification, or removal of the EVP system equipment that is located at the traffic signal. Generally, this equipment would include the receiving device (mounted on the mast arm or signal head), the phase selector (in the control cabinet), confirmation light, and any miscellaneous cables and wiring needed to operate and power the portion of the EVP system located at the signal.
2. The local unit will be responsible for the installation of the emitting devices in authorized vehicles.
3. The department **shall** maintain a reasonable inventory of spare parts for the department's selected standard equipment in order to service the EVP system equipment located at the traffic signal. If the local agency is requesting equipment other than the standard equipment, the local agency **shall** be responsible for maintaining and providing a reasonable inventory. Specify which in the agreement.
4. When notified, department forces will respond to correct suspected failures or breakdowns, or perform requested modifications in the EVP system equipment at the traffic signal.
5. Upon the department's request, the local unit will be responsible for verifying the working status of the EVP system by performing a field test using an emergency vehicle equipped with an EVP emitter device. The local unit is responsible for periodically checking the EVP equipment.
6. If used, the style and type of confirmation lights on state- and locally-owned signals within each municipality **shall** be standardized. Confirmation lights **shall** be a LED 120 VAC white directional light that fits into a PAR 38 socket.
7. In the event of a construction project, EVP service **shall** be maintained at any intersection with permanent EVP agreements. In addition, EVP equipment may be installed, if requested by a local unit, at any additional signals within the construction project itself, or on a designated detour route in the event of a road closure.

Operation/Phase Timing

1. The department **shall** determine the phasing and timing of the preemption sequencing with input from the local unit. There are three key features that must be considered when determining how the preemption will operate:
 - a. Left turn phasing (protected, protected/permissive, or permissive only)
 - b. Signal head configuration for left-turning movement (shared vs. exclusive head)
 - i. Shared heads: include both circular indications and arrow indications (used by through and turning vehicles)
 - ii. Exclusive heads: arrow indications only (used solely by turning vehicles)
 - c. Style of preemption sequencing (common greens vs. exclusive greens)
 - i. Common greens: indicates opposing through phases both have a green ball. The corresponding left turn phases are permissive only.
 - ii. Exclusive greens: indicates only one through movement and its corresponding left turn phase have the green ball/arrow.
2. The department offers the following operational guidance based upon the combination of those three key features identified above:
 - a. Protected only left turns

- i. Exclusive head **shall** operate with exclusive greens for the safety and ease of turning of the preempting vehicle
- b. Permissive only left turns
 - i. Shared head
 - 1. Common greens *may* be used
 - 2. Exclusive greens *may* be used if an all-red period is introduced or a W25-2 sign is installed.
 - ii. Exclusive head:
 - 1. **Shall** operate with common greens since a green left turn arrow is not available for use with exclusive greens
- c. Protective/permissive left turns
 - i. Shared head
 - 1. Common greens: *may* be used
 - 2. Exclusive greens *may* be used if an all-red period is introduced or a W25-2 sign is installed
 - ii. Exclusive head
 - 1. Common greens *may* be used
 - 2. Exclusive greens *may* be used
- 3. Any exceptions to the guidance in item 2 above **shall** be included as part of the special terms or conditions of the agreement.
- 4. If used, the operation of confirmation lights on state- and locally-owned signals **shall** be standardized such that the approach being preempted has a steady indication. Approaches with secondary calls **shall** flash. The flash rate **shall not** be between 5 and 30 flashes per second to avoid frequencies that might cause seizures.

Driver Training

- 1. The local unit **shall** be responsible for training the emergency services personnel on the proper operation of the system.
- 2. This training *should* provide clear understanding of these items:
 - a. The definition of an authorized emergency vehicle at the beginning of this policy
 - b. The conditions when preemption *may* be used
 - c. The use of preemption does not remove the responsibility of the vehicle operator from determining whether or not it is safe to enter the intersection
 - d. The operator cannot assume that the preemption has gone into effect; the operator must rely on the traffic signal indication
 - e. The proper operation of the activating device located on the vehicle.

Cost

- 1. The most common source of funding for a complete EVP system has been local funds or federal urban funds. However, EVP equipment at the traffic signal and installation may also be funded as part of an improvement project, provided it is incidental to the improvement. Please see [Program Management Manual 3-25-5](#) to determine the most appropriate source of funding.
- 2. The local municipality **shall** be responsible for all costs associated with the emitting devices for authorized vehicles.
- 3. The department **shall** be responsible for all material, equipment, labor, training, and incidental costs associated with maintaining, operating, modifying, or removing the EVP system at the traffic signal unless nonstandard EVP system equipment is used. When nonstandard equipment is installed, the local unit **shall** be responsible for maintaining and supplying spare inventory to the department.

WISCONSIN DEPARTMENT OF TRANSPORTATION*Emergency Vehicle Pre-emption (EVP) System Agreement*

This is a binding agreement between the Wisconsin Department of Transportation and the

Town of Brookfield

This agreement stipulates the terms and conditions for use of Emergency Vehicle Pre-emption (EVP) systems at the state-owned traffic control signal located at the intersection of

STH 59 and Barker Rd

In the Town of Brookfield

Description of route: Northbound and Southbound on Barker Rd and Eastbound and Westbound on Barker STH 59

Listing of estimated number of vehicles to be outfitted: 7 Police Dept / 8 Fire

Inventory of spare EVP equipment shall be provided by WisDOT/Local Agency.

The Department's Policy for *Use of Emergency Vehicle Pre-emption (EVP) Systems at State-Owned Traffic Control Signals* is hereby made a part of this agreement (copy attached). The following special terms or conditions also apply to this agreement:

ACCEPTED FOR THE: Town of Brookfield
Local Government

By _____ Date _____

Title _____

APPROVED BY THE WISCONSIN DEPARTMENT OF TRANSPORTATION

By _____ Date _____

Title _____



WISCONSIN TOWNS ASSOCIATION

Empowering Town Officials

W7686 County Road MMM
Shawano, WI 54166
715-526-3157
wtowns@wisctowns.com
www.wisctowns.com

March 17, 2025

Dear Town Leader:

Every day our team passionately looks forward to serving town and village government throughout Wisconsin. The WTA is an association of towns and villages dedicated to providing high quality legal information, education, and legislative advocacy so that you can be the best grassroots government leader possible, and local government and democracy are protected. Our mission is: ***“A statewide association providing education, legal information and grassroots legislative advocacy to empower and inspire our members to lead in their communities.”***

The annual membership dues for the fiscal year July 1, 2025, through June 30, 2026, are due by **June 15, 2025**. Enclosed please find your dues statement.

PLEASE NOTE: As per the request of our members, the Town Advocacy Council (TAC) dues has moved from calendar year to fiscal year. This is the first fiscal year dues invoice on which it appears. Although TAC dues are voluntary, nearly two-thirds of towns contribute, and all towns benefit from that investment. TAC is the legislative advocacy arm of the WTA. It has helped towns benefit from 109 legislative initiatives adopted into law and receive nearly $\frac{3}{4}$ of a billion dollars in new funding over the last decade – a tremendous return on investment. If you are a current member, we look forward to your renewal. If you haven't contributed to the legislative advocacy efforts to date, we hope you consider becoming a member of the winning team.

Just a few of the benefits of your annual general membership include:

- ✓ **Legal Information** from our three full-time attorneys, Carol Nawrocki, Joe Ruth, and Lara Carlson.
- ✓ **Monthly Magazines** to elected officers and appointed clerks, treasurers, and assessors.
- ✓ **Exclusive Access to the Education Library** on the WTA Website.

- ✓ **Standard Educational Workshops**
 - **Fall Training Workshops** provided in collaboration with UW-Extension.
 - **District Meetings** spanning January to April providing legislative updates and education.
 - **Board of Review Certification** provided through a variety of outlets.
 - **Town Road School** targeting road workers and policymakers.
 - **New & Continuing Officials Workshops** provided in May of odd numbered years.
 - **Annual Town Lawyers Conference** provided in late summer for both town officials and attorneys.
 - **Annual Convention** held in October.
- ✓ **Various Training Workshops** provided on contemporary topics. Recent programs include: WisDOT Culvert Program; WisDOT Agricultural Road Improvement Program; Federal Bipartisan Infrastructure Law, Local Road Improvement Program, and Federal American Rescue Plan Act.
- ✓ Access to become involved in the **Town Advocacy Council** (separate dues required) that provides leadership for our legislative agenda.
- ✓ **Capitol Day** sponsored by the Town Advocacy Council held at the beginning of each legislative session to empower you to meet directly with your legislators in Madison.
- ✓ Membership in the **National Association of Towns and Townships (NATaT)**, which lobbies on your behalf at the federal level in Washington, D.C.
- ✓ Preparation of **specialized educational materials**, such as, Town Officer's and Financial handbooks.

We are also excited to announce a new partnership with the University of Wisconsin-Madison Division of Extension that began March 1, 2025. WTA and the UW are splitting the investment necessary to bring on a full-time clerk education and outreach specialist. Clerk turnover has recently been extraordinarily high, and the job has become increasingly complex. We heard your request and are now providing a position that will prove instrumental in helping empower clerks to succeed.

Your participation and leadership in the Association will help keep local government in Wisconsin strong, and you will play a continued role in **empowering town officials to unlock the potential of democracy**. Without your steadfast, collaborative support we could not effectively defend against the threats that would have us lose local government and lose America.

Create a great day!



Mike Koles
WTA Executive Director



**WISCONSIN TOWNS
ASSOCIATION**

Empowering Town Officials

W7686 County Road MMM
Shawano, WI 54166
715-526-3157
wtowns@wiscitowns.com
www.wiscitowns.com

2025-2026 WTA DUES STATEMENT

DEANNA ALEXANDER, APPT CLERK
BROOKFIELD - WAUKESHA
645 N JANACEK RD
BROOKFIELD WI 53045-6052

KEEP THIS PORTION FOR YOUR RECORDS

March 17, 2025

CHARGES	AMOUNT
WTA Membership Dues for 2025-2026 - REQUIRED	\$1490.00
TAC Membership Dues for 2025-2026 - VOLUNTARY	\$1605.75
Total Enclosed	<hr/>

RETURN THIS PORTION AND COMPLETED ROSTER WITH PAYMENT

BROOKFIELD - WAUKESHA

CHARGES	AMOUNT
WTA Membership Dues for 2025-2026 - REQUIRED	\$1490.00
TAC Membership Dues for 2025-2026 - VOLUNTARY	\$1605.75
Total Enclosed	<hr/>

Town of Brookfield Comprehensive Burning Ordinance

Section 1: Purpose and Authority

This ordinance regulates open burning and recreational fires within the Town of Brookfield to protect public health, safety, and welfare, and to minimize fire hazards, noxious smoke and nuisances.

1.1 Exemptions.

This chapter shall not apply to fire department training exercises, the burning of citronella oil and candles at single-family residences, fireplaces located inside a single-family residence, the smoking of tobacco products except as prohibited by the State Fire Code, or any outdoor food cooking conducted on a grill, griddle, oven, or smoker.

Section 2: Definitions

2.1. Open Burning:

The kindling or maintaining of any fire, or the use of a fire, for any purpose, in an outdoor location where the products of combustion are not directed through a chimney or stack.

2.2. Recreational Fire:

An outdoor fire used for pleasure, religious, ceremonial, cooking, warmth, or similar purposes, where only clean, dry wood or manufactured fire logs are burned, and which is contained in a fire pit, fireplace, or similar device.

2.3. Bonfire:

A large outdoor fire, typically used for ceremonial purposes, that is not contained in a standard recreational fire device and exceeds the size limitations set for recreational fires.

2.4. Fire Pit:

A non-combustible, enclosed structure or depression in the ground, constructed of metal, stone, brick, or other approved materials, designed to safely contain a recreational fire.

2.5. Portable Outdoor Fireplace:

A commercially manufactured, portable, outdoor container, constructed of steel, concrete, clay, or other non-combustible material, intended to contain and control outdoor fires.

2.6. Yard Waste:

Organic material such as leaves, grass clippings, garden debris, brush, and branches generated from residential property maintenance.

2.7. Clean Wood:

Natural wood which has not been painted, varnished, stained, or coated with any similar material, has not been pressure treated with preservatives, and does not contain resins or glues as in plywood or other composite wood products.

2.8. Garbage:

All discarded materials resulting from the handling, processing, storage, preparation, serving, or consumption of food, and all other putrescible wastes, including animal and vegetable matter.

2.9. Refuse:

All waste materials, including but not limited to, rubbish, trash, garbage, and other discarded materials, excluding yard waste and clean wood.

2.10. Burning Ban:

A temporary prohibition on all outdoor burning activities, issued by the Fire Chief or other designated authority, due to hazardous conditions such as drought, high wind, or poor air quality.

2.11. Fire Chief:

The Chief of the Town of Brookfield Fire Department or their authorized designee.

2.12. Attended:

Supervised and monitored by a responsible person at least eighteen (18) years of age who is physically present at the site of the fire at all times until the fire is fully extinguished.

2.13. Extinguished:

The complete absence of visible flames, glowing embers, or smoke, such that the fire cannot rekindle without the addition of new fuel or air.

2.14. Nuisance:

Any smoke, odor, or condition resulting from open burning or recreational fires that unreasonably interferes with the use or enjoyment of another person's property or endangers public health or safety.

2.15. Noxious Smoke:

Smoke that is harmful or injurious to human health or the environment, typically containing substances or particulates that are detrimental, offensive, or capable of causing discomfort, illness, or nuisance to individuals or the public. This includes smoke produced by the burning of materials that generate toxic, irritating, or offensive fumes, gases, or vapors.

2.15. Combustible Material:

Any material that is capable of catching fire and burning, including but not limited to, wood, paper, leaves, and certain plastics.

Section 3: Prohibited Materials

No person shall burn or cause to be burned:

- Garbage, refuse, or any material required to be recycled by law
- Toxic or hazardous materials, including plastics, rubber, leather, oil, petroleum-based products, or chemically treated, painted, or stained wood
- Flammable or combustible liquids, asphalt, or asphalt-containing materials
- Open areas of grass, woods, brush, or similar materials not specifically permitted
- Any material producing noxious odors or creating a health hazard

Section 4: Open Burning of Yard Waste

Open burning of yard waste consisting of materials naturally originating from the property where the burning is conducted—such as fallen leaves, cut grass, and branches—shall be permitted only under the following conditions:

- Only on Tuesdays, Thursdays, and Saturdays
- Only during the months of April, May, October, and November
- Only between 12:00 p.m. (noon) and 6:00 p.m.; all fires must be extinguished by 6:00 p.m.
- Burning piles shall not exceed 5 feet in diameter and 2 feet in height
- Fires must be located at least 25 feet from the front lot line, 15 feet from the side lot line, 10 feet from the rear lot line, and 25 feet from any building
- Burning is not allowed in ditches, roadways, or on the Town's official Trick or Treat day
- No burning when wind velocity exceeds 10 mph, when the Wisconsin DNR fire danger is HIGH, VERY HIGH, or EXTREME, or when the Waukesha County air quality index is 100 or greater or an air quality notice has been issued
- Burning must be attended at all times by a person at least 18 years old, with adequate fire extinguishing equipment (garden hose or fire extinguisher) available and ready for instant use.

Section 5: Recreational Fires

Recreational fires are permitted under the following conditions:

- Only between 12:00 p.m. (noon) and 11:00 p.m.
- Must be contained in a fire pit or fireplace constructed of metal or masonry, installed and used according to manufacturer's recommendations, or in a UL-listed natural gas or propane fireplace (maximum 36 inches in diameter or 7 feet square)
- Above-ground fire pits must have a non-tipping base, screen enclosure, and covered top
- Fire pits must be at least 10 feet from any building or combustible landscaping, 20 feet from property lines, wood fencing, utility poles, overhead wires, or piles of combustibles, and 50 feet from any flammable or combustible liquid container
- Only dry, clean wood or manufactured fire log materials may be burned
- Must be attended at all times by a person at least 18 years old, with fire extinguishing equipment available and ready for use
- No recreational fires on days when the Wisconsin DNR fire danger is HIGH, VERY HIGH, or EXTREME

Section 6: General Restrictions and Safety

- No burning is allowed on or within any improved street, drainage ditch, alley, parkway, public place, or right-of-way
- No burning when wind velocity exceeds 10 mph
- No burning on days when fire bans are issued by the Fire Chief or other authorities due to dry conditions or air quality concerns
- The Fire Chief may issue, suspend, or revoke burning permits as needed for public safety¹³⁴

Section 7: Nuisance and Enforcement

- If any open burning or recreational fire creates a health or safety hazard or unreasonably interferes with the use and enjoyment of other properties, a Fire Department or Police Department official may order the fire immediately extinguished. If the person refuses, the official may extinguish the fire.
- Any person, firm, or corporation violating this ordinance is subject to penalties as provided in Town Code Chapter 1.124.

Section 8: Permits

- The Fire Chief may issue written permits for special burning activities otherwise prohibited by this ordinance, specifying the nature, dates, location, and conditions for the activity.
- Permit holders must consent to inspections and comply with all applicable laws and conditions set by the Fire Chief.

Section 9: Emergencies

- During periods of high fire danger or poor air quality, the Fire Chief may issue a temporary ban on all burning. Notice of such bans will be posted on the Town website and provided to local media. No burning is permitted until the ban is lifted.

Section 10: Severability

If any section or provision of this ordinance is found invalid, the remaining sections shall remain in effect.

Section 11: Prohibition of Petroleum Products

11.1 Prohibited Use and Burning of Petroleum Products

No person shall use or burn any type of petroleum product in any open burning, recreational fire, bonfire, or any other outdoor fire within the Town of Brookfield. This includes, but is not limited to:

- Gasoline
- Diesel fuel
- Kerosene
- Lighter fluid

- Motor oil
- Grease
- Asphalt or tar-based products
- Any other flammable or combustible liquid or material derived from petroleum.

11.2 Prohibited as Fire Starters

No person shall use any petroleum-based product to ignite or accelerate any fire. Fires must be started only with clean, dry wood, commercially available fire starters specifically intended for recreational fires, or other approved non-petroleum-based materials:

Examples of non-petroleum based products that may be used to start a fire include:

- Wax-coated cotton pads or string (using beeswax or soy wax)
- Dryer lint mixed with melted wax (not petroleum jelly)
- Newspaper rolls or shredded paper pucks
- Egg cartons filled with sawdust and wax
- Pinecones (optionally dipped in natural wax)
- Dried orange peels
- Waxed paper with dryer lint or sawdust
- Commercially available fire starters made from renewable materials such as wood chips, compressed sawdust, or plant-based waxes

11.3 Enforcement and Penalties

Any violation of this section is subject to enforcement and penalties as provided in Section 7 and Town Code Chapter 1.12.

Section 12 Burning Permits

12.1. Authority to Issue Permits

The Fire Chief is authorized to issue written permits, on forms provided by the Fire Department, for the use of outdoor fireplaces or fire pits at multiple-family dwellings and commercial properties, as well as for open burning otherwise prohibited by this ordinance. Permits are nontransferable and shall specify the nature of the permitted activity, the dates and location for the activity, and any additional conditions or requirements as determined by the Fire Chief pursuant to subsection 13.2(4).

12.2. General Conditions of Permits

- Inspections:
Every applicant for a permit consents to entry by the Fire Department, Police Department, or other duly authorized representatives of the Town at all reasonable hours for the purpose of inspecting for compliance with this ordinance. Applicants also consent to the removal from the premises of any items in violation of this ordinance.

- Cooperation:
The permittee and any employees or agents of the permittee shall cooperate fully with investigations conducted by the Fire Department or Police Department.
- Compliance:
The permittee shall comply with all provisions of this ordinance, all other applicable Town ordinances, and the laws of the State of Wisconsin.
- Additional Conditions:
The Fire Chief may impose any additional requirements deemed necessary for the protection of public safety, health, and welfare as a condition of permit issuance.

12.3. Special Conditions for Multiple-Family Dwellings and Commercial Properties

In addition to the general conditions above, any person initiating, causing, or conducting a recreational fire at a multiple-family dwelling or commercial property under a permit shall adhere to the following:

- All burning must occur in an outdoor fireplace or decorative appliance that is permanently affixed to a surface, utilizes natural gas, and is constructed and installed in accordance with the National Fire Protection Association (NFPA), International Building Code, International Fire Code, and International Fuel Gas Code.
- The outdoor fireplace must be tested in accordance with ANSI Z21.97 and installed per the manufacturer's instructions.
- The heating element or combustion chamber of the outdoor fireplace must be permanently guarded to prevent accidental contact by persons or materials.
- Natural gas piping for the outdoor fireplace must be installed in accordance with the International Fuel Gas Code.
- The outdoor fireplace must be maintained in good repair at all times.
- All burning must comply with Wisconsin Administrative Code SPS 314 (Fire Prevention) and NFPA 1 (Fire Code).
- Burning must be attended at all times by a person at least eighteen (18) years of age, with fire extinguishing equipment available and ready for immediate use until the fire is fully extinguished.
- The Fire Chief must approve a written statement of operations from the owner of the outdoor fireplace. This statement must include:
 - Proposed hours of operation
 - Names of persons responsible for attending, igniting, and extinguishing the fireplace
 - Proof of annual fire extinguisher training for those persons
 - Confirmation of compliance with all safety procedures and installation clearances
 - The written statement of operations must be updated in writing and submitted to the Fire Chief within five (5) days of any changes.

12.4. Truthfulness of Applications

All information submitted in writing to the Fire Chief by any applicant or permittee pertaining to any permit issued under this ordinance must be true and accurate.

Section 13 Prohibition of Burning for Clearing and Grubbing

13.1. Prohibited Activity

No person, firm, or corporation shall conduct open burning for the purpose of clearing land, removing brush, trees, stumps, roots, or any other vegetative or organic material as part of site preparation, land development, or construction activities, commonly referred to as "clearing and grubbing."

13.2. Required Disposal Methods

All materials resulting from clearing and grubbing, including but not limited to trees, brush, stumps, roots, and vegetative debris, shall be disposed of by lawful non-burning methods such as chipping, mulching, hauling to an approved landfill or composting facility, or other methods in compliance with Town, county, and state regulations.

Section 14: Enforcement and Fines

14.1. Enforcement Authority

This ordinance shall be enforced by the Town of Brookfield Fire Department, Police Department, or other duly authorized agents of the Town.

14.2. Progressive Penalty Structure

Violations of any provision of this ordinance shall be subject to the following progressive penalty system:

1. First Offense:
The violator shall receive a written warning. No monetary fine shall be imposed for the first offense.
2. Second Offense:
A fine of \$100 shall be imposed for a second offense occurring within five (5) years of the first written warning.
3. Third Offense:
A fine of \$250 shall be imposed for a third offense occurring within five (5) years of the first written warning.
4. Fourth Offense:
A fine of \$500 shall be imposed for a fourth offense occurring within five (5) years of the first written warning.
5. Fifth and Subsequent Offenses:
A fine of \$1,000 shall be imposed for the fifth and each subsequent offense occurring within five (5) years of the first written warning.

14.3. Five-Year Lookback Period

The progression of offenses and associated fines shall not reset until five (5) years have elapsed from the date of the first written warning. After five years without further violations, any new violation shall be treated as a first offense.

14.4. Separate Offenses

Each day a violation continues shall constitute a separate offense.

14.5. Additional Remedies

The issuance of fines under this section does not preclude the Town from seeking any other remedies available at law or equity, including but not limited to injunctive relief or the recovery of costs associated with enforcement or abatement.

Section 15 Effective Date

This ordinance shall take effect upon passage and publication as required by law.

Town of Brookfield – Sanitary District #4 Water Rates

On July 27, 2023 the Public Service Commission (PSC) issued the Final Decision approving new water rates for the Town of Brookfield Sanitary District No. 4. The rate increase had two steps. Step 1 rate started in the 4th quarter 2023 billing period and Step 2 rate increase was to take effect after the Iron Filtration Media Replacement project is completed. The Iron Filter Rehabilitation project has been completed with substantial completion as of April 30, 2025. The new rates would begin with the 3rd quarter (June 21, 2025).

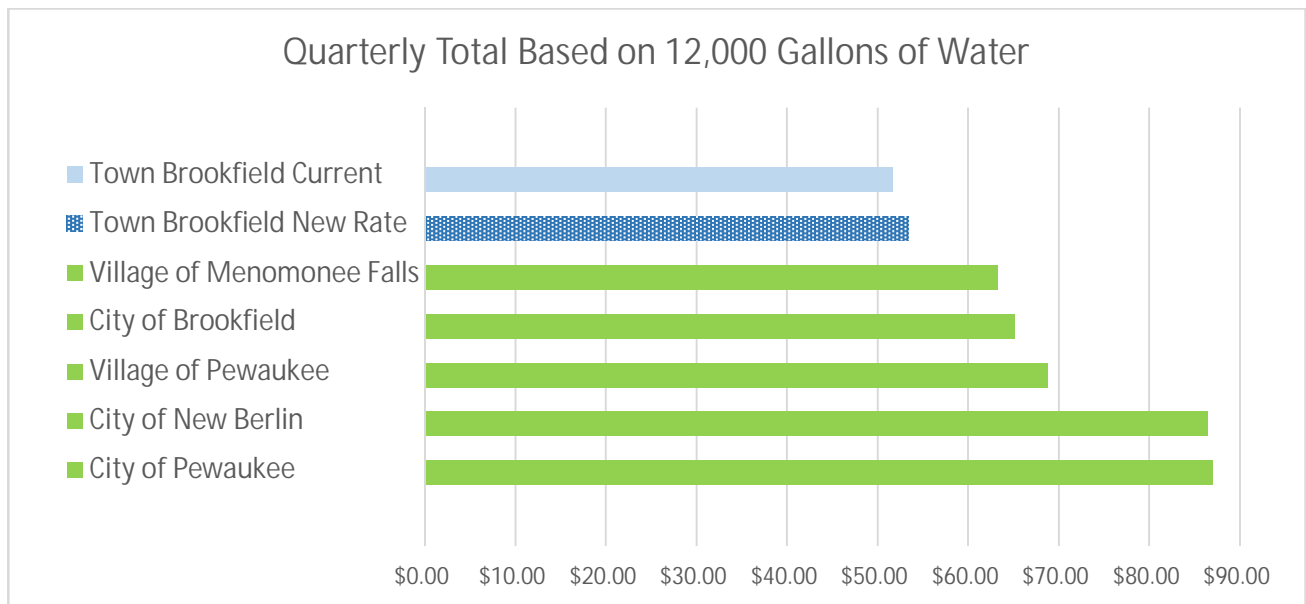
The rates includes the sum of the quarterly service charge and volume charge. The following tables summarize the changes to the water rates.

Meter Size	Current Quarterly Charges	New Rate Quarterly Charge June 21, 2025
5/8" & 3/4"	\$ 30.30	\$ 30.30
1"	\$ 51.00	\$ 51.00
1 1/2"	\$ 81.00	\$ 81.00
2"	\$ 117.00	\$ 117.00
3"	\$ 138.00	\$ 138.00
Volume Charge Per 1,000 gallons	\$ 1.78	\$ 1.93

Typical Customer Water Bill Comparison at Present and New Rates:

	Amount of Water Used	Bills at Current Rate	Bills at New Rates
Residential	6,000 gal	\$ 40.98	\$ 41.88
Residential	12,000 gal	\$ 51.66	\$ 53.46
Commercial with 1 1/2" Meter	200,000 gal	\$ 437.00	\$ 467.00

The table below provides a comparison of quarterly customer charges of surrounding communities for a typical single-family residential home using 12,000 gallons of water per quarter.



The new rates are very competitive with our neighbors and remain one of the lowest in the area.