



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfield.com

MEETING AGENDA

Tuesday, March 18, 2025
7:00 p.m.

Town Board
Utility District No. 1
Sanitary District No. 4

Eric Gnant Room
TOB Municipal Building
645 N. Janacek Rd., Brookfield, WI

1. Call to Order & Roll Call.
2. Meeting Notices.
3. Approval of Agenda.
4. Approval of Minutes:
March 4, 2025 meeting of the TB, UD1, SD4.
5. Citizen Comments: Three-minute limit.
6. Old Business: None.
7. New Business.
 - a. Discussion and possible action regarding approval of financing for the purchase of a new ambulance.
 - b. Discussion and possible action regarding appointments to various Town committees.
8. Departments, Boards, Committee/Commission Reports/Recommendations. None.
9. Approval of Vouchers and Checks.
10. Communication and Announcements.
11. Adjourn.

Posted March 14, 2025
Tom Hagie, Administrator/Interim-Clerk



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MEETING MINUTES

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1. Call to Order & Roll Call.
Chairman Henderson called the meeting to order at 7:00 p.m.
Present: Chairman Keith Henderson; Supervisors Steve Kohlmann, John Charlier, John Schatzman and Ryan Stanelle. A quorum was met (5-0).
Staff Present: Attorney Michael Van Kleunen, Fire Chief John Schilling, Town Planner Bryce Hembrook, Administrator/Interim-Clerk Tom Hagie and Deputy Clerk Emily Howells.
2. Meeting Notices.
Hagie confirmed the meeting notices were posted as required by law.
3. Approval of Agenda.
Motion by Schatzman to adopt the agenda with the exception that Old Business is moved after Departments, Boards, Committee/Commission reports/Recommendations; seconded by Stanelle.
Motion prevailed by a voice vote (5-0).
4. Approval of Minutes:
February 19, 2025 meeting of the TB, UD1, SD4.
Motion by Stanelle to approve the February 19, 2025 meeting of the TB, UD1, SD4. meeting minutes as presented; seconded by Kohlmann. Charlier voted present.
Motion prevailed by a voice vote (4-0-1).
November 19, 2024 meeting of the TB, UD1, SD4. Amend.
Motion by Stanelle to amend the November 19, 2024 meeting of the TB, UD1, SD4. meeting minutes as presented; seconded by Kohlmann.
Motion prevailed by a voice vote (5-0).
5. Citizen Comments: Three-minute limit. None.
6. Old Business:
 - a. Discussion and possible action regarding Strand Associates, Inc. Task Order No. 25-01: Davidson Road Reconstruction for survey, design, and bidding-related services.
Motion by Stanelle to approve the Strand Associates, Inc. Task Order No. 25-01: Davidson Road Reconstruction for survey, design, and bidding-related services not to exceed \$220,000; seconded by Schatzman.
Motion prevailed by a voice vote (5-0).
 - b. Discussion and possible action regarding inter-municipal agreement with the City of Brookfield and Waukesha for the reconstruction of Davidson Road.
Motion by Kohlmann to approve the inter-municipal agreement with the City of Brookfield and Waukesha for the reconstruction of Davidson Road. With any additional amendments from the Town Attorney to be approved by the appropriate Town Staff; seconded by Schatzman.
Motion prevailed by a voice vote (5-0).

7. New Business:

- a. Discussion and possible action regarding the site plan amendment for Discount Tire, located at 20120 West Bluemound Road.

Motion by Kohlmann to approve the site plan amendment for Discount Tire, located at 20120 West Bluemound Road. With the addition of landscaping to the east mirroring the proposed landscape on the west including a landscape bond in an amount determined by the Town Engineer; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

- b. Discussion and possible action regarding adjustment to the Municipal Court Judge compensation.

Motion by Kohlmann to adjust the Municipal Court Judge compensation to \$12,600/year effective the next paycheck; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

8. Departments, Boards, Committee/Commission Reports/Recommendations.

- a. Plan Commission.

1. Discussion and possible action regarding the site plan amendment for Silgan Containers, located at 21027 Crossroads Circle.

Motion by Charlier to approve the site plan amendment with the Plan Commission recommendations for Silgan Containers, located at 21027 Crossroads Circle.; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

- b. Fire Department

1. Chief Schilling presentation of the 2024 Fire Department Annual Report.

Chief Schilling presented the 2024 Fire Department Annual Report in its new format.

9. Approval of Vouchers and Checks.

Motion by Charlier to approve vouchers and checks in the amount of \$452,793.60; seconded by Schatzman.

Motion prevailed by a voice vote (5-0).

10. Communication and Announcements.

Hagie: Two new hires in the clerk's office. New payroll system established.

11. Adjourn.

Motion by Charlier to adjourn at 9:02 p.m.; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

Respectfully submitted by,
Tom Hagie, Administrator/Interim-Clerk



Jefferson Fire and Safety, Inc.
7620 Donna Drive
Middleton, WI, 53562
Phone: 608-836-0068
Web: www.jeffersonfire.com

Invoice

Invoice No: PB002079
Invoice Date: 3/4/2025
Due Date: 3/4/2025
Salesperson: James Schulenburg
Customer ID: 02788

BILL TO:		SHIP TO:		
Town of Brookfield Fire Dept. 645 North Janacek Road Brookfield WI 53045		Town of Brookfield Fire Dept. 645 North Janacek Road Brookfield WI 53045		
CUSTOMER P.O. NO.	TERMS	CONTACT		
	COD	(262) 796 - 3792		
FOB POINT	SHIPPING TERMS	SHIP VIA		
		UPS		
ITEM	ITEM DESCRIPTION	QTY.	UNIT PRICE	EXT PRICE
LIF SUPERLINER	Life Line Superliner Ambulance	1.00	325,636.00	325,636.00
NOTE: 2024 Life Line Type I Superliner Ambulance on a F-550 4WD Diesel Chassis. VIN # 1FDUF5HT8RDA04696 Serial # 536524SD1				
JFS NS	Chassis Deposit	1.00	-71,227.00	-71,227.00
NOTE: Chassis Deposit was Paid on Invoice # PB001676				
WI REG FEES	Wisconsin Title & License Plate Application Fees	1.00	169.50	169.50
NOTE: Registration includes a new municipal plate.				

Signature

Date

Where applicable, freight will be added to the invoice. All returns must be received within 30 days of delivery and may be subject to a 25% restocking fee. Custom orders cannot be returned. Visit our website for complete details: www.jeffersonfire.com

*** Credit card payments will incur a 3% processing fee ***

NOTE: Payment is due at or before time of delivery.
Estimated delivery is on or around April 1st, 2025.

Sales Total: 254,578.50
Freight: 0.00
Tax Total: 0.00
Total (USD): 254,578.50



1941 Stryker Way, Suite A
Portage, MI 49002 USA

Customer Statement

232057-4.14 0 5066-1.1 1oz

 TOWN OF BROOKFIELD FIRE DEPT
ATTN: ACCOUNTS PAYABLE DEPARTMENT
645 N JANACEK RD
BROOKFIELD WI 53045


For accounts and billing related inquiries please contact:
Stryker Accounts Receivable: 800-733-2383
arinquiries@stryker.com

Analyst Name : Daniel Fernandez

Payer Information

Customer Number	20192558
Customer Name	TOWN OF BROOKFIELD FIRE DEPT
Statement Date	02/05/2025
Currency	USD

Remit to :

Electronic Payments:

JPMorgan Chase
ABA 071000013 (ACH)
Account: 1035237
ABA 021000021 (WIRE)
SWIFT Code: CHASUS33XXX

Checks:

Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Please transmit in CTX format. If CTX is not possible, please send remittance information by email to EFTpayments@stryker.com

Document date	Document type	Invoice #	PO#/Ref#	Document amount	Remaining balance due	Due date
11/29/2023	Invoice	9205111277	TBFD/STRYKER	20,961.73	20,961.73	12/29/2023
01/18/2025	Invoice	9208283982	LP15 Batteries	1,007.76	1,007.76	02/17/2025

Current	1 to 30	30 to 60	60 to 90	OVER 90	Total
1,007.76	0.00	0.00	0.00	20,961.73	21,969.49

Town of Brookfield

Illustrative Amortization Schedule

Amount: \$ 275,000.00
 Rate (BQ): 6.39%
 Term (yrs.): 5
 Estimated Closing Date: 3/28/2025
 Annual Payment: \$ 66,142.75

Payment Date	Beginning Balance	Principal	Interest	Debt Service	Ending Balance
3/28/2026	\$ 275,000.00	\$ 48,326.18	\$ 17,816.56	\$ 66,142.75	\$ 226,673.82
3/28/2027	\$ 226,673.82	\$ 51,457.12	\$ 14,685.63	\$ 66,142.75	\$ 175,216.70
3/28/2028	\$ 175,216.70	\$ 54,759.79	\$ 11,382.95	\$ 66,142.75	\$ 120,456.90
3/28/2029	\$ 120,456.90	\$ 58,338.65	\$ 7,804.10	\$ 66,142.75	\$ 62,118.26
3/28/2030	\$ 62,118.26	\$ 62,118.26	\$ 4,024.49	\$ 66,142.75	\$ -
		\$ 275,000.00	\$ 55,713.73	\$ 330,713.73	