



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

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MEETING MINUTES

Tuesday, April 22, 2025
Immediately following the Annual
Meeting

Town Board
Utility District No. 1
Sanitary District No. 4

Eric Gnant Room
TOB Municipal Building
645 N. Janacek Rd., Brookfield, WI

1. Call to Order & Roll Call.

Chairman Henderson called the meeting to order at 8:12 p.m.

Present: Chairman Keith Henderson; Supervisors Steve Kohlmann, John Charlier, John Schatzman and Ryan Stanelle.

A quorum was met (5-0).

Staff Present: Attorney Michael Van Kleunen, Fire Chief John Schilling, Assistant Fire Chief Tony D'Amico, DPW Superintendent Scott Hartung, Sanitary District 4 Superintendent Tony Skof, Police Lieutenant Dave Mironischen, Administrator/Interim-Clerk Tom Hagie and Deputy Clerk Emily Howells.

2. Meeting Notices.

Hagie confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Schatzman to adopt the agenda; seconded by Stanelle.

Motion prevailed by a voice vote (5-0).

4. Approval of Minutes:

a. April 2, 2025 meeting of the TB, UD1, SD4.

Motion by Stanelle to approve; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

b. April 7, 2025 special meeting of the TB, UD1, SD4.

Motion by Stanelle to approve; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

5. Citizen Comments: Three-minute limit. None.

6. Old Business: None.

7. New Business.

a. Discussion and possible action regarding the Change of Agent for the Marcus Majestic Theater liquor license.

Motion by Kohlmann to approve the Change of Agent for the Marcus Majestic Theater liquor license; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

b. Discussion and possible action regarding Memorandum of Understanding with Flock Group, Inc.

Motion by Kohlmann to table the item until the Police Chief can attend; seconded by Schatzmann.

Motion prevailed by a voice vote (5-0).

c. Discussion and possible action regarding the bids received for the Weyer Road Drainage Improvements project.

Motion by Charlier to approve the bid received for the Weyer Road Drainage Improvements project as presented for \$128,890; seconded by Schatzman.

Motion prevailed by a voice vote (5-0).

8. Departments, Boards, Committee/Commission Reports/Recommendations: None.

9. Approval of Vouchers and Checks.

Motion by Schatzman to approve vouchers and checks in the amount of \$166,915.37; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

Motion by Charlier to approve vouchers and checks in the amount of \$5,421.39; seconded by Schatzman.

Motion prevailed by a voice vote (5-0).

10. Communication and Announcements.

a. Kohlmann commented on the remarkable turnout for the Easter Egg Hunt at Marx Park.

11. Adjourn.

Motion by Kohlmann to adjourn at 8:30 p.m.; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

Respectfully submitted by

Tom Hagie, Administrator/Interim-Clerk