



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfield.com

MEETING MINUTES

Tuesday, February 3, 2026 7 p.m.	Town Board Utility District No. 1 Sanitary District No. 4	Eric Gnant Room TOB Municipal Building 645 N. Janacek Rd., Brookfield, WI
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1. Call to Order & Roll Call.

Chairman Henderson called the meeting to order at 7:00 p.m.

Present: Chairman Keith Henderson; Supervisors Steve Kohlmann, John Charlier, John Schatzman (Via Zoom) and Ryan Stanelle.

A quorum was met (5-0).

Staff Present: Administrator Tom Hagie, Fire Chief John Schilling, Sanitary District No. 4 Superintendent Tony Skof and Clerk Emily Howells.

2. Meeting Notices.

Howells confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Charlier to approve the agenda; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

4. Approval of Minutes:

a. January 20, 2026 meeting of the TB, UD1, SD4.

Motion by Stanelle to approve the minutes of January 20, 2026 with changes; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

5. Citizen Comments: Three-minute limit. None.

6. Committee/Commission Reports/Recommendations: None.

7. Old Business: None.

8. New Business: None.

9. Departments Reports/Recommendations:

a. Sanitary District No. 4

1. Discussion and possible action regarding a Non-Participating Letter to the Wisconsin Department of Transportation for the STH 59/ Greenfield Ave construction project.

Motion by Charlier to approve the Non-Participating Letter to the Wisconsin Department of Transportation for the STH 59/ Greenfield Ave construction project in the amount of \$12,700; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

10. Approval of Vouchers and Checks.

Motion by Kohlmann to approve vouchers and checks in the amount of \$353,173.36; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

11. Communication and Announcements. None.

12. Adjourn.

Motion by Charlier to adjourn at 7:10 p.m.; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

Respectfully submitted by,
Emily Howells, Town Clerk